

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kim McCarty	2. Telephone No. 3-5312	3. Bureau/Office/Dept. PHB - 157/111
4a. To be filed (date): 7/2/2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: 6/18/2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed	6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Authorize a subrecipient contract with the Community Alliance of Tenants for \$161,400 to provide for a tenant hotline, relocation referral services, and fair housing services (Ordinance)

2) Purpose of the Proposed Legislation:

The Portland Housing Bureau was awarded Community Development Block Grant dollars by HUD, and General Fund dollars by the City of Portland to address the fair housing needs of low-income renters in Portland. The Community Alliance of Tenants was selected to provide tenant information, referral and fair housing services to renters.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- City-wide/Regional Northeast Northwest North
 Central Northeast Southeast Southwest East
 Central City
 Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

N/A

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The Portland Housing Bureau is proposing to provide \$161,400 (\$86,400 in CDBG, and \$75,000 in City of Portland General Funds) to the Community Alliance of Tenants. The \$75,000 in General Fund dollars are for a one time only fair housing pilot project.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No new positions are anticipated. Community Alliance of tenants will reallocate current positions and sub-contract with partner agencies for the pilot project. If any part-time positions are created they will expire June 30, 2015

Will positions be created or eliminated in *future years* as a result of this legislation?

No positions will be created or eliminated in future years.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10.

Community Development Block Grant required a public notice period detailing the use of funds when they were awarded to the City and the General Fund ask went through the public City of Portland budget review process.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Community Alliance of Tenants anticipates that renters will have immediate cost effective assistance for both tenant landlord issues and fair housing issues where litigation may not be the appropriate response.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The Community Alliance of Tenants involved their renter membership, the Fair Housing Advocacy Committee, Legal Aid Services of Oregon, the Fair Housing Council of Oregon, and the Portland Housing Advisory Commission.

c) How did public involvement shape the outcome of this Council item?

Renter testimony led the Community Alliance of Tenants to realize that renters need intermediate forms of assistance and advocacy like interpretation and letter writing.

d) Who designed and implemented the public involvement related to this Council item?

The Community Alliance of Tenants and the Fair Housing Advocacy Committee.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kim McCarty, Program Coordinator, 503-823-5312, kim.mccarty@portlandoregon.gov.

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

None is anticipated, HUD had required public notice period detailing the use of funds when they were awarded to the City and the City Budget process also included a public notice period detailing the use of funds

Traci Manning, Director

BUREAU DIRECTOR (Typed name and signature)