

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator John Hunt		2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. OMF/BIBS/CityFleet
4a. To be filed (hearing date):  June 25, 2014	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Authorize upgrade of Sedan to SUV (\$10,000) for use by Police Bureau. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The purpose of this ordinance is to authorize CityFleet to upgrade one Police Bureau sedan to a SUV in accordance with Resolution 35960. The SUV will allow the SERT (Special Emergency Reaction Team) members to transport personnel and additional equipment in all types of weather. The upgrade is estimated to cost \$10,000 and is funded by the Police Bureau.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Revenues will not be impacted by this decision.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The upgrade of one Police sedan is estimated to cost the Police Bureau \$10,000. CityFleet has budgeted in FY 2013-14 capital replacement budget for the replacement of this vehicle and the Police Bureau will fund the upgrade from sedan to SUV. There is no estimated increase in ongoing operation or maintenance for these replacement vehicle for the Police Bureau.

The cost to delay this purchase could be significant. The SERT sedans are restricted to carrying a limited amount of equipment. The SUV has a larger capacity, which is needed to transport the equipment needed for their operations.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No position will be created, eliminated or re-classified as a result of this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- ☐ **YES:** Please proceed to Question #9.  
☒ **NO:** Please, explain why below; and proceed to Question #10.

The nature of this project is to purchase scheduled replacement vehicles in accordance with the funding coming from CityFleet's authorized budget. Public outreach for this purchase is met with the adoption of CityFleet's Budget.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No, there is no future plan for public involvement for this request. This project will be finished upon completion of the purchase of the upgrade of one patrol sedan to SUV.



APPROPRIATION UNIT HEAD (Typed name and signature)





**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE  
Charlie Hales, Mayor  
Fred Miller, Chief Administrative Officer  
Bryant M. Enge, Director, Bureau of Internal Business Services

**CityFleet**

John Hunt, Manager  
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Portland, Oregon 97227  
(503) 823-2277  
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186674

**DATE:** June 9, 2014

**TO:** MAYOR CHARLIE HALES

**FROM:** BRYANT M. ENGE, DIRECTOR  
BUREAU OF INTERNAL BUSINESS SERVICES

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison \_\_\_\_\_

**RE:** \*Authorize upgrade of Sedan to SUV (\$10,000) for use by Police Bureau. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** JUNE 12, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** JUNE 25, 2014
3. **CONTACT NAME & NUMBER:** BRYANT M. ENGE, DIRECTOR, 503-823-6962
4. **PLACE ON:**  X  **CONSENT**   **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:**  X  **Yes**   **No**   **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**   **Yes**   **No**  X  **N/A**

7. BACKGROUND/ANALYSIS

Portland Police Bureau is requesting to upgrade a Police Patrol Sedan to a SUV. The SUV will allow the SERT (Special Emergency Reaction Team) members to transport personnel and additional equipment in all types of weather.

8. FINANCIAL IMPACT

The cost of upgrading this Police Patrol Sedan to a SUV is \$10,000 funded by the Police Bureau.

9. RECOMMENDATION/ACTION REQUESTED

CityFleet recommends approval and requests Council authorization to upgrade this vehicle from a sedan to a SUV.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*