

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator David Rhys:ss		2. Telephone No. (503) 823-5219	3. Bureau/Office/Dept. OMF/Bureau of Human Resources
4a. To be filed (date): June 19, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		4. Date Submitted to Commissioner's office and FPD Budget Analyst: June 17, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

- 1) **Legislation Title:** Confirm reappointment of Keith Pitt as Presiding Officer for the Civil Service Board for a term to expire December 20, 2016 (Report)
- 2) **Purpose of the Proposed Legislation:** The purpose of the Report is to confirm the reappointment of Keith Pitt as the Presiding Officer for the Civil Service Board for a term to commence retroactive to December 21, 2013 and expiring December 20, 2016.
- 3) **Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

☒ City-wide/Regional

☐ Northeast

☐ Northwest

☐ North

☐ Central Northeast

☐ Southeast

☐ Southwest

☐ East

☐ Central City

☐ Internal City Government Services

FINANCIAL IMPACT

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

None.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No.

- Will positions be created or eliminated in future years as a result of this legislation?

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.
☒ NO: Please, explain why below; and proceed to Question #10.

This action is largely internal to City government processes.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?


c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. This action is largely internal to City government processes.

 16 May 2014

David Rhys, ASSISTANT BUREAU DIRECTOR



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

Anna Kanwit, Director
1120 SW 5th Ave., Rm. 404
Portland, Oregon 97204-1912
(503) 823-3572
Fax (503) 823-4156

Office of Management and Finance

Fred Miller, Chief Administrative Officer

June 17, 2014

FOR MAYOR'S OFFICE USE ONLY

TO: Mayor Charlie Hales

FROM: David Rhys, Assistant Human Resources Director

RE: REPORT TITLE: Confirm reappointment of Keith Pitt as Presiding Officer for the Civil Service Board for a term to expire December 20, 2016 (Report)

1. **INTENDED THURSDAY FILING DATE:** June 19, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** June 25, 2014
3. **CONTACT NAME & NUMBER:** David Rhys, ext. 3-5219
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Yes ☐ No ☐ N/A
6. **ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Signature on backing sheet

7. BACKGROUND/ANALYSIS

Keith Pitt has served as the Presiding Officer of the Civil Service Board since December 21, 2007. He was reappointed to the Civil Service Board on December 20, 2010. His second term expired on December 20, 2013. Due to workload issues, the Civil Service Board Administrator overlooked the expiration of Mr. Pitt's second term.

Mr. Pitt has been a committed and valuable member of the Board and has expressed his interest to continue in this service. For your records, Mr. Pitt resides within the City limits.

8. FINANCIAL IMPACT

None.

9. RECOMMENDATION/ACTION REQUESTED

I recommend re-appointment of Mr. Pitt for a three-year term effective retroactive to December 21, 2013 and expiring December 20, 2016.

Charlie Hales, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

