

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Debbie Douglas	2. Telephone No. 503-823-7762	3. Bureau/Office/Dept. Environnemental Services
4a. To be filed (hearing date): June 18, 2014	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

\*Amend contract with Infor Public Sector, Inc. (formerly Hansen Information Technologies) to extend the term to provide five more years of software maintenance and support for an amount not to exceed \$560,000.00. (Ordinance; amend Contract No. 31000031).

**2) Purpose of the Proposed Legislation:**

- a. To authorize the City's Chief Procurement Officer to execute a contract amendment in a form substantially in accordance with the attached Exhibit A, to extend the term of the contact for five years and add \$560,000.00, resulting in a total not-to-exceed value of \$1,036,092.06 for the purpose described in Section 1 of the proposed Ordinance.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

- No

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

- This amendment will extend the term of the contract for five years and increase the contract by \$560,000. The contractual total will be \$1,036,092.06. Funds for the first year of the extension

are available in the Sewer System Operating Fund, FY2014-15 Budget, Bureau of Environmental Services, Cost Center ESBS000005. Funding for the additional years of the extension will be requested in future annual budget processes.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
  - No
- **Will positions be created or eliminated in *future years* as a result of this legislation?**
  - No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.  
☒ NO: Please, explain why below; and proceed to Question #10.

- The authorization to execute an amendment to extend software maintenance and support will not require public involvement.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

- Authorization to execute an amendment to extend software maintenance and support will not require future public involvement.



Dean Marriott, Director, Bureau of Environmental Services