

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Shoshanah Oppenheim, Project Manager	2. Telephone No. 503-823-2559	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): May 22, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Amend contract with Moore Iacofano Goltsman, Inc. to increase contract amount by an additional \$12,740 to provide additional consultant services for redevelopment of the ADA Title II Transition Plan for the City of Portland (Ordinance, amend Contract No. 30002636)

2) Purpose of the Proposed Legislation:

The purpose of this legislation is to amend the contract with Moore Iacofano Goltsman, Inc., by adding \$12,740 for additional consultation services for the redevelopment of the ADA Title II Transition Plan.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The cost of this legislation is \$12,740. Funding for the amendment is included in the ADA Transition Plan project budget.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

Not applicable, funding for the amendment is included in the ADA Transition Plan project budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

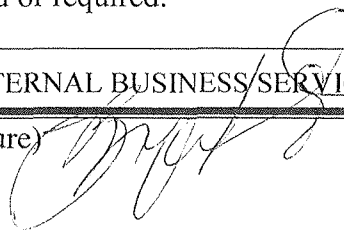
e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)





CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Interim Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services

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DATE: May 16, 2014

TO: Mayor Charlie Hales

VIA: Bryant Enge, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

FROM: Shoshanah Oppenheim, Program Manager

RE: * Amend contract with Moore Iacofano Goltsman, Inc. to increase contract amount by an additional \$12,740 to provide additional consultant services for redevelopment of the ADA Title II Transition Plan for the City of Portland. (Ordinance; amend Contract No. 30002636)

1. **INTENDED THURSDAY FILING DATE:** May 22, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** June 4, 2014
3. **CONTACT NAME & NUMBER:** Shoshanah Oppenheim, 3-6868
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

Attached is an ordinance to increase Moore Iacofano Goltsman, Inc.'s (MIG) Contract No. 30002636 by \$12,740 to allow for additional consultant services for the subject project. Additional services include: a) provide material for Parks Public Meeting-Spring 2015, b) present final plan to City Council-Spring 2015, c) manage additional scope created by Park's extension, d) develop materials for public outreach for Parks component of transit plan, e) develop materials and final report of Parks component for City Council, and f) attend City Council hearing on Parks component. New total contract amount will be \$641,558.

The additional services are needed to support completion of the Parks component of the Transition Plan. Upon completion of the Parks component of the Transition Plan, Portland Parks and Recreation will have a detailed list of deficiencies and barriers to access for persons with disabilities. The Transition Plan for the other seven bureaus involved will be delivered to council Fall 2014.

There is no MWESB participation for this portion of the work.

In the Council adopted FY 2009/10 budget, the Office of Management and Finance was authorized to complete a study of all deficiencies and barriers to access for persons with disabilities in city owned or managed facilities. This study is the Redevelopment of the ADA Title II Transition Plan for the City of Portland.

RFP No. FAC020 for a consultant to provide services for the Redevelopment of the ADA Title II Transition Plan for the City of Portland was issued December 2011. Five proposals were received on January 27, 2012. A selection committee reviewed the proposals and selected Moore Iacofano Goltsman, Inc. to recommend for contract award. Because of limited funding at the time, work included inspection of Tier 1 Facilities only. Scope of work for the transition plan was divided into three phases and a contract was awarded to MIG to perform phase one: the inspection of the Tier 1, or highest priority, facilities.

The Agreement amount was \$219,114 with an expiration date of December 31, 2013.

Amendment 1, dated July 8, 2013 (ordinance 186061) increased the contract amount \$409,704 and extended the contract expiration date one year to December 31, 2014 to allow for inspection of Tier 2 and 3 Facilities. Work included: inspect all remaining identified facilities; prepare facility diagrams; conduct facility surveys; prepare draft facility reports; develop transition plan report; prioritize with stakeholders; conduct prioritization workshops; produce final facility reports; and project management.

This contract amendment represents addition of funds for additionally uncontracted services.

8. FINANCIAL IMPACT

The cost of the amendment is \$12,740.

9. RECOMMENDATION/ACTION REQUESTED

Amend contract with Moore Iacofano Goltsman, Inc. to increase contract amount by an additional \$12,740 to provide additional consultant services for redevelopment of the ADA Title II Transition Plan for the City of Portland. (Ordinance; amend Contract No. 30002636)