

186629

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Bureau of Human Resources. Retain copy.)

1. Name of Initiator Larry Nelson		2. Telephone No. 503-823-6118	3. Bureau/Office/Dept. Human Resources
4a. To be filed (hearing date):	4b. Calendar (Check One)  Regular    Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Revise ordinance for an Intergovernmental Agreement with Portland State University for the Hatfield Resident Fellows Program for training and leadership development to clarify the amount per Fellow and the total contract threshold dollar amount (Ordinance; Ordinance No. 186592)

**2) Purpose of the Proposed Legislation:**

The Hatfield Resident Fellows program is designed to provide training and leadership development opportunities for candidates interested in the public sector. The program is designed to build public sector capacity in Oregon by increasing the number of leaders who are devoted to public service. Each Hatfield Fellow serves an eight-month stint in the public sector, working on new or unique project-specific activities.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries?)**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This action will not generate revenues.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The \$35,000 agreement will fund one fellow for eight months. The total contract amount shall not exceed \$350,000. Funding for the agreement is included in City Bureaus' FY 2014-15 Adopted Budget appropriations.

6) Staffing Requirements:

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- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No.

- Will positions be created or eliminated in future years as a result of this legislation?

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

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e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, the agreement is for internal City government services.

Larry Nelson



APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland  
Bureau of  
**Human Resources**  
Knowledgeable | Helpful | Responsive

Anna Kanwit, Director  
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Portland, Oregon 97204-1912  
(503) 823-3572  
Fax (503) 823-4156

Office of Management and Finance

Fred Miller, Interim Chief Administrative Officer

**DATE:** June 2, 2014

**TO:** Mayor Charlie Hales

**FROM:** Anna Kanwit, Human Resources Director

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison

**TITLE:** \* Revise ordinance for an Intergovernmental Agreement with Portland State University for the Hatfield Resident Fellows Program for training and leadership development to clarify the amount per Fellow and the total contract threshold dollar amount (Ordinance; Ordinance No. 186592)

1. **INTENDED THURSDAY FILING DATE:** *[This is Auditor's official filing date]*
2. **REQUESTED COUNCIL AGENDA DATE:**
3. **CONTACT NAME & NUMBER:** Larry Nelson 503-823-6118
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR** ☐ **TIME CERTAIN @** \_\_\_\_\_
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. (2) **ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**

## 7. BACKGROUND/ANALYSIS

Ordinance No. 186592 passed Council on May 28, 2014 adopting the Intergovernmental Agreement with Portland State University for the Hatfield Resident Fellows Program.

The ordinance passed, but omitted the amount per Fellow and the total contract threshold dollar amount.

The submitted Ordinance clarifies that a Hatfield Fellow shall serve an eight-month stint in the public sector, working on new or unique project-specific activities. The cost is \$35,000 per fellow, and there is no commitment to the fellow beyond the eight months. In addition, this Intergovernmental Agreement with Portland State University shall not exceed \$350,000.

## 8. FINANCIAL IMPACT

The total cost of this agreement shall not exceed \$350,000. The cost per fellow for eight months shall not exceed \$35,000. Funding for the agreement is included in City Bureaus' FY 2014-15 Adopted Budget appropriations. This action will not generate revenues and there are no staffing requirements or change in appropriations.

## 9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this amendment.

Charlie Hales, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

