

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Maria Rubio		2. Telephone No. 503.823.2055	3. Bureau/Office/Department Emergency Management
4a. To be filed (hearing date):  June 11, 2014	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: June 4, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Authorize application to the Federal Emergency Management Agency Emergency Management Performance Grant Program for a grant in the amount of \$ 385,027 for administering an integrated all hazard emergency management program for the City of Portland (Ordinance)

**2) Purpose of the Proposed Legislation:**

To authorize PBEM to apply for Federal Emergency Management Agency (FEMA) Emergency Management Performance Grant (EMPG) funds in the amount of \$385,027 to pay for administering an integrated all hazards emergency management program for the city of Portland. These funds require a 50% match which will be in the form of salary, benefits, and materials and services in the 2014-15 budget of the Bureau of Emergency Management.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Grant will increase City appropriation by \$385,027; there is a 50% match requirement which will be matched by non-federal funded soft match. All funds are planned to be spent in FY2014-15.

5) **Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

Funds will be allocated for FY2014-15 for planned expenditures.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in *future years* as a result of this legislation?

There are no staffing requirements associated with this grant in the current or future years. However, three positions are 50% matched by this grant.

*(Complete the following section only if an amendment to the budget is proposed.)*

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

The grant augments PBEM's budget and is used to help fund positions, facilities and support. Community members sit on the Budget Advisory Committee and provide input during the budget process.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

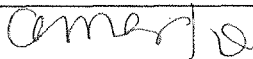
**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

This grant augments PBEM's budget and is used to help fund positions, facilities and support. Community members sit on the Budget Advisory Committee and provide input during the budget process.

Carmen Merlo



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF  
**PORTLAND, OREGON**  
OFFICE OF PUBLIC SAFETY

OFFICE OF COMMISSIONER STEVE NOVICK  
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Portland, Oregon 97204  
Phone: 503-823-4682  
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Novick @portlandoregon.gov

**Council Item Memo – INTERNAL**

Today's Date: 6/4/2014

Council Date: 6/11/2014

Item title: \* Authorize application to the Federal Emergency Management Agency Emergency Management Performance Grant Program for a grant in the amount of \$ 385,027 for administering an integrated all hazard emergency management program for the City of Portland (Ordinance)

Council agenda section: ☒ Consent ☐ Regular ☐ Time Certain @ \_\_\_\_\_

Preparer's name & number: Maria Rubio – x32055

Manager's Signature: \_\_\_\_\_

**Please note: For consent agenda item – answer A & B**

- A. Provide information about the item (What is it about? Why is it important? Is there anything controversial? If so, why is it controversial and how is the controversy addressed? Any pertinent background information?)

There should be nothing controversial about this legislation – PBEM applies for the EMPG grant every year and uses the funding to help supplement salaries for staff, rent for space and other bureaus costs.

- B. Provide three points of information that our Commissioner can use to introduce this item

1. Funds are budgeted for one half of the cost of three Portland Bureau of Emergency Management (PBEM) positions, one half of the annual rent for PBEM office space, one half the cost of Technology Services for the Emergency coordination Center/PBEM, and one half of the Public Alert Hosting contract.
2. All funds received through the EMPG program will be provided on a reimbursable basis and will be matched 50% in the form of salary, benefits, and materials and services in the FY 2014-15 budget of the Portland Bureau of Emergency Management.
3. This grant is applied for, and awarded, every year back to 2007.

**ORDINANCE NO.** *REFERRED TO COMMISSIONER  
OF PUBLIC SAFETY*

\* Authorize application to the Federal Emergency Management Agency Emergency Management Performance Grant Program for a grant in the amount of \$ 385,027 to administer an integrated all hazard emergency management program for the City (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Federal Emergency Management Agency's (FEMA) Emergency Management Performance Grant (EMPG) Program provides financial and technical assistance through their Fiscal Year 2014 grant for the development of an all hazard emergency management capability to promote planning, response, exercise, training and community outreach.
2. Grant funds are budgeted for one half of the cost of three Portland Bureau of Emergency Management (PBEM) positions, one half of the annual rent for PBEM office space, one half the cost of Technology Services for the Emergency Coordination Center/PBEM, and one half of the Public Alert Hosting contract cost. All funds received through the EMPG program will be provided on a reimbursable basis and will be matched in the amount of \$385,027 in the form of salary, benefits, and materials and services in the FY 2014-15 budget of the Portland Bureau of Emergency Management.

NOW THEREFORE, The Council directs:

- a. The Mayor and Portland Bureau of Emergency Management are hereby authorized to make application to the Federal Emergency Management Agency's Emergency Management Performance Grant program for a grant in the amount of \$ 385,027.
- b. The Mayor is authorized to provide such information and assurances as are required for the grant period.
- c. The OMF Grants Office is authorized to perform all administrative matters in relation to the grant application, grant agreement or amendments, requests for reimbursement from the grantor, and to submit required online grant documents on the Mayor's behalf.

Section 2. The Council declares that an emergency exists because grant is due on June 13, 2014. Therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council:

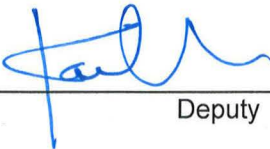
Commissioner Steve Novick  
Prepared by: Maria Rubio  
Date Prepared: May 28, 2014

**LaVonne Griffin-Valade**  
Auditor of the City of Portland  
By

Deputy

Agenda No.  
**ORDINANCE NO.**  
 Title

\* Authorize application to the Federal Emergency Management Agency Emergency Management Performance Grant Program for a grant in the amount of \$ 385,027 for administering an integrated all hazard emergency management program for the City of Portland. (Ordinance)

<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Steve Novick</b>	CLERK USE: DATE FILED <u>JUN 06 2014</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick <i>CW</i>	LaVonne Griffin-Valade Auditor of the City of Portland  By:  _____ Deputy
<b>BUREAU APPROVAL</b> Bureau: PBEM Bureau Head: Carmen Merlo <i>CM</i>	<b>ACTION TAKEN:</b>  JUN 11 2014 <i>REFERRED TO COMMISSIONER OF PUBLIC SAFETY</i>
Prepared by: Maria Rubio Date Prepared: 5/28/14	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter	
Council Meeting Date 6/11/2014	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> <b>Start time:</b> _____  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/> <i>Pulled</i>
<b>REGULAR</b> <input type="checkbox"/> <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	<b>2.</b> Fish		
3. Saltzman	3. Saltzman		
4. Novick	4. Novick		
Hales	Hales		