

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Wendy Gibson, Project Manager	2. Telephone No. 503-823-1181	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): May 15, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Authorize an Intergovernmental Agreement with the Multnomah County Sheriff's Office to provide inmate work crews to the City of Portland in the not-to-exceed annual amount of \$150,000 (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of this legislation is to use casual labor services provided by Multnomah County Sheriff's Office (MCSO) inmate work crew.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The cost of this legislation shall be at the rate of \$565.00 for each day of service provided by

MCSO's inmate work crew for an annual not to exceed amount of \$150,000. Facilities level of confidence in the cost estimates for this project is optimal. Funding for these services is provided in the Facilities FY 2014-15 location budgets.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable, included in Facilities FY 2014-15 location budgets.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

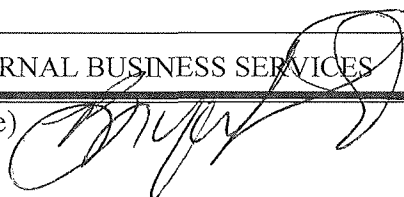
e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)





CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Charlie Hales, Mayor
Fred Miller, Interim Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

186594
Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924
TTY (503) 823-6868

DATE: May 7, 2014

TO: Mayor Charlie Hales

VIA: Bryant Enge, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

FROM: Wendy Gibson, Sustainable Operations Manager

RE: * Authorize an Intergovernmental Agreement with the Multnomah County Sheriff's Office to provide inmate work crews to the City of Portland in the not-to-exceed annual amount of \$150,000 (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** May 15, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** May 28, 2014
3. **CONTACT NAME & NUMBER:** Wendy Gibson, x3-1181
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

Attached is an ordinance to authorize an Intergovernmental Agreement with the Multnomah County Sheriff's Office (MCSO) to provide inmate work crews to the City of Portland.

The Maintenance Operations section routinely finds itself in need of casual labor services provided by inmate crews. The services as provided are mutually beneficial to both the City of Portland and Multnomah County. Multnomah County provides similar services to other governmental agencies. Service level provided in the past has been exemplary and a good value for the taxpayers of the City of Portland.

Cost of services under this agreement shall be \$565.00 for each day of service provided by the MCSO's inmate work crews. The charge covers the cost of a supervising deputy and transport truck/trailer. The crews are 5-8 inmates working 8-hour days including travel time.

Term of the agreement shall begin on July 1, 2014 and will terminate on June 30, 2019.

8. FINANCIAL IMPACT

This Intergovernmental Agreement with the Multnomah County Sheriff's Office to provide inmate work crews to the City of Portland will be a not-to-exceed amount of \$150,000 annually. Total expense over the five year term will not exceed \$750,000.

The total annual cost of this Agreement is included in the budget for fiscal year 2014-15.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended that Council approve this Intergovernmental Agreement with the Multnomah County Sheriff's Office to provide inmate work crews to the City of Portland in the not-to-exceed annual amount of \$150,000.

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