

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Sallie Edmunds		2. Telephone No. 503-823-6950	3. Bureau/Office/Dept. Planning and Sustainability
4a. To be filed (hearing date): May 21, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: May 5, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: * Amend the contract with JLA Public Involvement, Inc., to include an additional funding of \$30,000 and extend expiration date to facilitate Southeast Quadrant Stakeholder Advisory Committee Meetings, plan public outreach events, and provide additional outreach services. (Ordinance; amend Contract No. 30003382)

2) Purpose of the Proposed Legislation: The purpose of this legislation is to provide Council with the authorization to amend a contract with JLA Public Involvement, Inc., to allow them to continue to facilitate Southeast Quadrant Stakeholder Advisory Committee Meetings, organize public outreach events and provide additional outreach services.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

None

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

Sufficient funds reside in Metro Construction Excise Tax PMLRT – ETOD grant (PN000039) and BPS’s cost center PNCP000001 to pay for the requested increase in funding under this contract. The contract funds are available in the current fiscal year 2013-14 and will be made available in the 2014-15 fiscal year. No additional City contribution or match is needed for the requested increase in funding under this contract.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?
No
- Will positions be created or eliminated in *future years* as a result of this legislation?
No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate “new” in Fund Center column if new center needs to be created. Use additional space if needed.)

None.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

This is a contract amendment to allow the City to conduct more public outreach and involvement.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

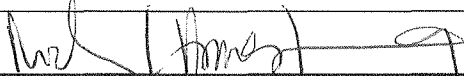
c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

This contract amendment is to allow the Bureau of Planning and Sustainability to do more public outreach.



BPS Michael Armstrong



Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.

Council Transmittal Memo

DATE: May 2, 2014
TO: Mayor Charlie Hales and Members of City Council
FROM: Susan Anderson, Director - Michael Armstrong, Supervisor Manager

1. **Ordinance / Resolution Title:** * Amend the contract with JLA Public Involvement, Inc., to include an additional funding of \$30,000 and extend expiration date to facilitate Southeast Quadrant Stakeholder Advisory Committee Meetings, plan public outreach events, and provide additional outreach services. (Ordinance; amend Contract No. 30003382)

2. **Contact:** Sallie Edmunds, Supervising Planner, 503-823-6950

3. **Council Date:** May 21, 2014

4. Consent Agenda Item Regular Agenda Item

Emergency Item (explain below) Non-Emergency Item

5. **Purpose of Agenda Item:** This Ordinance provides Council the authorization to amend a contract with JLA Public Involvement, Inc., that will allow them to continue to facilitate Southeast Quadrant Stakeholder Advisory Committee Meetings, plan public outreach events and provide additional outreach services.

6. **History of Agenda Item/Background:** In summer 2013, after a competitive process, the Bureau of Planning and Sustainability contracted with JLA Public Involvement to facilitate meetings and events related to the update of the Southeast Quadrant portion of the Central City Plan. BPS has determined that it needs additional facilitation services and also needs assistance conceptualizing and planning outreach events and other outreach services.

7. **What individuals or groups are or would be supportive or opposed to this action?**



The Southeast Quadrant Stakeholder Advisory Committee would likely be supportive of this action because it will allow them to finalize the Southeast Quadrant Plan using a facilitator who has been with the group since their formation. Members of the community at large would likely be supportive of being able to attend a large public event that would showcase progress on the Central City Plan. We do not anticipate any opposition to this amendment

8. **How does this relate to current City policies?** This work is directly related to the update of the Central City Plan and policies and also the update of the Comprehensive Plan's goals and policies. The outreach and meeting facilitation services requested are consistent with the Portland Plan equity framework and outreach plan and the Public Involvement Advisory Council (PIAC) public involvement principles.

