

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Greg Greenway		2. Telephone No. 503-823-5202	3. Bureau/Office/Dept. ONI
4a. To be filed (date):  May 21, 2014	4b. Calendar (Check One)  Regular    Consent    4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: May 9, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept the Public Involvement Advisory Council (PIAC) 2013 Annual Report, appoint members to serve on the PIAC, and direct PIAC to carry out specific activities (Resolution)

**2) Purpose of the Proposed Legislation:**

The purpose of this legislation is to provide an annual report on the Public Involvement Advisory Council's (PIAC) progress and accomplishments to City Council, City bureaus and the public. This annual update allows for transparency in regards to the PIAC's work and accountability that the PIAC is fulfilling its charge from City Council. The documentation also encourages a greater conversation about PIAC's priorities and serves as an invitation for input from City leaders, staff and the community. The resolution also appoints members to the PIAC and directs the PIAC to carry out the next steps identified in the annual report.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- City-wide/Regional     Northeast     Northwest     North  
 Central Northeast     Southeast     Southwest     East  
 Central City  
 Internal City Government Services

**FINANCIAL IMPACT**

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No revenue will be generated or reduced.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

No additional cost to the City will result from this legislation.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)
- **Will positions be created or eliminated in future years as a result of this legislation?**

No change in staffing will result from this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES:** Please proceed to Question #9.  
 **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The anticipated impact of this legislation is that there will be a greater awareness in the community regarding the initiatives of the Public Involvement Advisory Council (PIAC), and broader representation on PIAC from both the community and City bureaus. Community input and involvement on PIAC’s initiatives will improve PIAC’s work and ultimately help fulfill PIAC’s mission to enhance the community’s ability to interact with City government and have their voices heard and considered on the decisions that affect them. Council direction to carry out specific activities identified in the PIAC annual report will help to advance PIAC’s efforts to improve the consistency and effectiveness of community involvement in the policymaking process citywide.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Various community members were involved in the work of the PIAC that is described in this annual report. Thirteen community members from diverse backgrounds served on the PIAC in 2013 and, in collaboration with City staff members, prioritized PIAC’s initiatives, developed the annual report, and identified next steps for 2014. In addition, PIAC members and staff held focus groups, conducted surveys, presented at community meetings and held one-on-one meetings with interested community members on an ongoing basis to collect input. In recruiting new PIAC members, current members presented the opportunity to their own networks, while PIAC staff distributed a call for applications and reached out to groups and individuals to fill identified needs on PIAC. Groups targeted for recruitment included neighborhood coalitions, communities of color, immigrant and refugee communities, and people with disabilities.

**c) How did public involvement shape the outcome of this Council item?**

The community members from diverse backgrounds who serve on the PIAC are the primary source of public involvement for the PIAC’s work. Their input directly affects PIAC’s initiatives, as the PIAC uses a consensus driven model of decision making. In addition, input collected from the broader community is strongly considered throughout the PIAC’s process.

**d) Who designed and implemented the public involvement related to this Council item?**

The PIAC Coordinating Committee and the PIAC staff person designed and implemented the public involvement process for this Council item, with support from PIAC members.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Greg Greenway, Public Involvement Best Practices Interim Coordinator, 503-823-5202,  
[greg.greenway@portlandoregon.gov](mailto:greg.greenway@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, the PIAC will continue to conduct outreach on an annual basis in the form of an annual report, recruitment of new members, and consultation of the community on an ongoing basis regarding individual initiatives.

Amalia Alarcón de Morris



BUREAU DIRECTOR (Typed name and signature)