

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Brad Blake		2. Telephone No. 503-865-2651	3. Bureau/Office/Dept. Water Bureau/Customer Service
4a. To be filed (date): May 1, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: April 23, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: Authorize an Intergovernmental Agreement with Multnomah County in the amount of \$400,000 for administration of eligibility verification for Water/Sewer Bill Discount and Crisis Assistance Program (Ordinance)

2) Purpose of the Proposed Legislation: The Water Bureau and Multnomah County have been partnering on a low income resident Water/Sewer Bill Discount and Crisis Assistance Program to provide financial assistance to low-income households to help lower their water and sewer bills. The program offers financial assistance to customers with verified financial need for assistance with their water and sewer bills. Other low income programs including rate relief and demand management are also offered to low income residences. The Water Bureau would like to continue to support this program by providing financial assistant to low income homeowners through this program.

Multnomah County has successfully provided the Water Bureau eligibility verification for this program since 1995. It was determined that Multnomah County was best suited to provide these administrative services.

The Water Bureau desires to enter into an Intergovernmental Agreement with Multnomah County to provide program administration services for the eligibility verification of the program. Multnomah County shall provide eligibility verification in accordance with the policies and procedures to be mutually developed and agreed upon including application intake and review, eligibility determination, and provide regular reporting to the Water Bureau.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The total cost of this Intergovernmental Agreement will not exceed \$400,000. Funding of \$80,000 is available in the FY 2014-15 Budget. Funding of \$80,000 per fiscal year will be requested in the FY 2015-16 through FY 2018-19 Budgets.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** No *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The Water Bureau and Multnomah County have been partnering for administration of eligibility verification for the Water/Sewer Bill Discount and Crisis Assistance Program since 1995. The program offers financial assistance to customers with verified financial need for assistance with water/sewer bills. This ordinance will continue that partnership for five (5) more years.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Self Enhancement, Inc. Community Services, Human Solutions, Impact NW, Neighborhood House, Salvation Army IRCO - Asian Family Services, Native American Rehabilitation Association, Native American Youth & Family Center and Catholic Charities - El Programa Hispano, as well as Multnomah County participate in this program.

c) How did public involvement shape the outcome of this Council item?

The services provided by this program have been reviewed through the City’s annual budget process since 1995. The Water Bureau’s Budget Advisory Committee, comprised of Water Bureau Management, labor representatives and community members have reviewed this program as part of the budget development process.

d) Who designed and implemented the public involvement related to this Council item?

Activities associated with the Water/Sewer Bill Discount and Crisis Assistance Program are housed in the Water Bureau’s Customer Service Group.

d) Primary contact for more information on this public involvement process (name, title, phone, email):

Brad Blake, Program Coordinator/Customer Services Group/ 503-865-2651;
Brad.Blake@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated however public comment may occur during the FY 2015-16 Budget Development Process.

David G. Shaff, Administrator



Bureau Director (Typed name and signature)