

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Susan Meamber		2. Telephone No. (503) 823-9709	3. Bureau/Office/Dept. Parks & Recreation
4a. To be filed (hearing date): April 30, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: April 16, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize Procurement Services to enter into a contract for construction and payment of E. Delta Park Synthetic Turf Fields (Ordinance)

2) Purpose of the Proposed Legislation:

Authorization to enter into a contract and provide payment for construction of E. Delta Park Synthetic Turf Fields.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|---|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. **NO**

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Source of funding for construction of the park is \$1.8M from City of Portland Parks System Development Charges and \$700,000 from Peregrine Sports, LLC.

Annual operations & maintenance of the synthetic turf fields were approved in Ordinance No. 186266.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* NO
- **Will positions be created or eliminated in *future years* as a result of this legislation?**
NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? This project will increase the availability of safe, all-weather sports fields.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

This field improvement project would not have been possible without the support of the Portland Timbers. The following youth sports user groups have expressed interest in renting the synthetic fields: Portland Youth Soccer Association, Washington Timbers Soccer Club, Northeast United Soccer Club, Portland City United Soccer Club, Southeast Soccer Club and High School Coed Rec Soccer Club.

c) How did public involvement shape the outcome of this Council item? Without the leadership and organizing of citizens and sports user groups this project would not be able to proceed at this time.

d) Who designed and implemented the public involvement related to this Council item? PP&R staff worked together with interested sports user groups on outreach related to the proposed project.

e) Primary contact for more information on this public involvement process (name, title, phone, email): Todd Lofgren, Property and Business Development Manager, 503-823-5229, Todd.Lofgren@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. Yes, PP&R staff have contacted the East Columbia and Bridgeton Neighborhood Associations about the project and will continue provide updates at appropriate phases of the project. Notifications will be at a level appropriate to the interest of the neighborhood associations. Project information will also be provided on the PP&R project webpage.

Additional components of the project to construct a locker room building and provide field lighting require approval through the land use review process which includes the opportunity for public comment.

Jeff Shaffer/Finance Manager

APPROPRIATION UNIT HEAD (Typed name and signature)

ORDINANCE No. **REFERRED TO COMMISSIONER OF
PUBLIC UTILITIES**

*Authorize Procurement Services to enter into a contract for construction and payment of E. Delta Park Synthetic Turf Fields (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. Portland Parks and Recreation ("PP&R" or the "City") owns Delta Park which includes seven softball fields, one all-weather synthetic sports field and eight grass sports fields.
2. PP&R's 2020 Vision Plan (the "Vision") for Delta Park contemplates converting the existing grass sport fields to all-weather synthetic sport fields and the addition of field lights.
3. The City recognizes the significance of Delta Park as a regional sports facility, contributing to the vitality of the community and economy. Over the years, Delta Park has experienced increasing demand for its use by sport field users.
4. Ordinance No. 186266 approved September 25, 2013 authorized PP&R to fund improvements to Delta Park comprised of the Fields Project described above in partnership with Peregrine Sports, LLC.
5. As a result, PP&R, consistent with the Vision, plans to solicit competitive bids for the conversion of four of the grass sport fields to all-weather synthetic sports fields.
6. Parks will be the lead contracting agency for the project and will advertise, award and manage the construction contract.

NOW, THEREFORE, The Council Directs:

- a. The Purchasing Agent is authorized to negotiate and execute a contract for two synthetic turf fields at E. Delta Park to the lowest responsive and responsible bidder, provided the contract has been approved as to form by the City Attorney's office. The Purchasing Agent is also authorized to add two additional fields if funding is available.
- b. The Auditor is authorized to draw and deliver warrants chargeable to P10435 when demand is presented and approved by the proper authority.
- c. In accepting responsibility for the new improvements, the Council previously acknowledged the need to fund the annual on-going maintenance costs estimated at \$107,500 per year. Parks requests that OMF include this funding in its five-year forecast for the fiscal year 2014/2015 going forward.

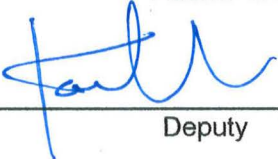
Section 2. The Council declares that an emergency exists in order to avoid further delay in executing the construction contract, which would adversely impact the City's ability to meet the schedule for the improvement project; therefore, this Ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council:
Commissioner: Amanda Fritz
Prepared by: Susan Meamber
April 11, 2014

LaVonne Griffin-Valade
Auditor of the City of Portland
By
Deputy

Agenda No.
ORDINANCE NO.
 Title

*Authorize Procurement Services to enter into a contract for construction and payment of E. Delta Park Synthetic Turf Fields (Ordinance)

INTRODUCED BY Commissioner/Auditor: Commissioner Fritz	CLERK USE: DATE FILED <u>APR 25 2014</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz <i>Amanda Fritz</i> Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	LaVonne Griffin-Valade Auditor of the City of Portland  By: _____ Deputy
BUREAU APPROVAL Bureau: Parks & Recreation Bureau Head: Mike Abbate <i>Mike Abbate</i> Prepared by: Susan Meamber Date Prepared: April 11, 2014 Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Council Meeting Date April 30, 2014 City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter	ACTION TAKEN: APR 30 2014 REFERRED TO COMMISSIONER OF PUBLIC UTILITIES

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion) CONSENT <input checked="" type="checkbox"/> <i>Pulled</i> REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Novick	4. Novick		
Hales	Hales		