

**Portland Housing Bureau
Expense Tracking Report - Travel/Training & Director's Office
For the Period From JUL 2013 to FEB 2014**

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000010	Gen Fund Dir Office Dir Admin	529 - Miscellaneous Services	\$6,895.01		\$6,895.01
		532 - Operating Supplies	\$0.00		\$0.00
		541 - Continuing Education	\$5,000.00		\$5,000.00
		Internal Order Total	\$11,895.01		\$11,895.01

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000151	Travel/Training Business Operator	539 - Commodities	\$0.00		\$0.00
		541 - Continuing Education	\$4,124.49		\$4,124.49
		542 - Travel Expenses	\$2,144.26		\$2,144.26
		Internal Order Total	\$6,268.75		\$6,268.75

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000150	Travel/Training Director's Office	541 - Continuing Education	\$65.00		\$65.00
		542 - Travel Expenses	\$925.48		\$925.48
		Internal Order Total	\$990.48		\$990.48

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000152	Travel/Training Equity, Public Info	541 - Continuing Education	\$2,540.00		\$2,540.00
		542 - Travel Expenses	\$592.50		\$592.50
		Internal Order Total	\$3,132.50		\$3,132.50

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000153	Travel/Training Hsg Access & Stab	542 - Travel Expenses	\$381.94		\$381.94
		Internal Order Total	\$381.94		\$381.94

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000154	Travel/Training Hsg Investment & F	524 - Repair & Maintenance Serv	\$0.00		\$0.00
		532 - Operating Supplies	\$0.00		\$0.00
		541 - Continuing Education	\$2,047.07		\$2,047.07
		542 - Travel Expenses	\$809.54		\$809.54

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		Internal Order Total	\$2,856.61	\$2,856.61
		Grand Total	\$25,525.29	\$25,525.29