

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Kathleen Brenes-Morua		2. Telephone No. 503-823-5371	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (hearing date):  March 20, 2014	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept bid of Brown Contracting, Inc. for the 102<sup>nd</sup> Avenue: NE Glisan Street – SE Washington Street PH 2 Project for \$673,835.50 (Procurement Report - Bid No. 115953)

**2) Purpose of the Proposed Legislation:**

Authorize the Chief Procurement Officer to execute the construction contract.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |   |                                    |                                |
|---|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input checked="" type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |   |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Construction contract cost based on bids received is \$673,835.50.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The construction of the project will provide grading, drainage, structures, paving, signing, striping, illumination, signals, and roadside development improvements along NE 102nd Avenue, NE Glisan Street to SE Washington Street.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, emerging and disadvantaged business enterprises. They became involved when the project advertised for bids on December 16, 2013.

**c) How did public involvement shape the outcome of this Council item?**

Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services advertised the project for bids that was open to the construction contracting community, including contractors certified with the State as minority, women, emerging and disadvantaged business enterprises.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

K. Brenes-Morua, Construction Procurement Supervisor, 503-823-5371, kathleen.brenes-morua@portlandoregon.gov

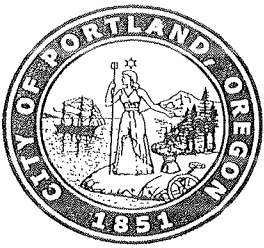
**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

Christine Moody



APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Fred Miller, Interim Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

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### MEMORANDUM

**DATE:** March 20, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of Brown Contracting, Inc. for the 102<sup>nd</sup> Avenue: NE Glisan Street – SE Washington Street PH 2 Project for \$673,835.50 (Procurement Report - Bid No. 115953)

1. **INTENDED THURSDAY FILING DATE:** March 20, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** April 2, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**
7. **BACKGROUND/ANALYSIS:** Ordinance Number 186326 passed November 13, 2013 authorized a contract and provided for payment for the 102<sup>nd</sup> Avenue: NE Glisan Street – SE Washington Street PH 2 project.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$800,000 and the confidence level was High. Funds are available in the FY 2013-2014 and FY 2014-15 Budgets, Cost Center T00134.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept recommendation to award the contract to Brown Contracting, Inc. in the amount of \$673,835.50.
10. **SCOPE OF WORK ON PROJECT:** The project involves the construction of grading, drainage, structures, paving, signing, striping, illumination, signals, and roadside development improvements along NE 102nd Avenue, NE Glisan Street to SE Washington Street.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*