

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bob Kieta, Project Manager		2. Telephone No. 503-823-2039	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): February 26, 2014	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Amend contract with G4S Secure Solutions USA, Inc. to increase contract by \$706,212 to provide for uniformed security officer services. (Ordinance; amend Contract No. 40997)

2) Purpose of the Proposed Legislation:

The purpose of this legislation is amend the contract for additional security services through May of 2014.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The total cost of the amendment is in the amount of \$706,212. Funding for the contract is provided through interagency agreement rental rates for buildings owned by Facilities Services

and interagency agreement billings for other City facilities receiving these security services.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable. Service is included in the Facilities FY 2013-14 budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

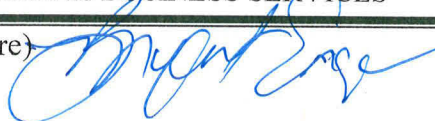
e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)

 2/26/14



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Charlie Hales, Mayor
Fred Miller, Interim Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924
TTY (503) 823-6868

186507

DATE: February 21, 2014

TO: Mayor Charlie Hales

FROM: Bryant Enge, Director of Internal Business Services
Robert F. Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

RE: * Amend contract with G4S Secure Solutions USA, Inc. to increase contract by \$706,212 to provide for uniformed security officer services. (Ordinance; amend Contract No. 40997)

1. **INTENDED THURSDAY FILING DATE:** February 26, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** March 19, 2014
3. **CONTACT NAME & NUMBER:** Bob Kieta x3-2039
4. **PLACE ON:** ___ CONSENT X REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** X Y ___ N ___ N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: X Yes ___ No ___ N/A

7. BACKGROUND/ANALYSIS

This ordinance authorizes an amendment, Exhibit A attached, to the contract to add \$706,212 to the Contract value. This amendment will extend the contract two months through May 31, 2014 to allow for continuation of uniformed security officer services. The Contractor was competitively awarded their current price agreement in September 2005 after receiving the highest evaluated points. They have performed well under this price agreement and have consistently offered excellent pricing and service.

The City of Portland provides safe and secure facilities for its employees and visitors. To continue doing so the City has the need for high level professional unarmed and armed security within its many Bureaus, facilities and locations.

An RFP has been issued to request proposals from security firms for the award of a new contract to be effective June 1, 2014. Until a new contract is in effect, it is necessary to continue providing services under the existing contract.

This amendment includes:

- Services for April and May in the amount of \$260,000.
- Additional services per attached Exhibit A in the amount of \$22,429.
- Additional funds in the amount of \$423,783 for services through March are necessary due to the following:

During the 2013-14 budget development process, one of the budget cuts was in regards to the security package. This cut was taken through the budget process and adopted into the FY 2013-14 budget. The Contractor submitted their proposal based on these cuts. After the budget was adopted, a significant increase in services were added. There was not a request to add money to the budget through the bump process.

8. FINANCIAL IMPACT

This amendment for uniformed security officer services will increase the contract amount by \$706,212. This will bring the new Contract total value to \$12,172,214.37 over a period of eight years and nine months. Contract effective date was September 6, 2005.

The total cost of this amendment is included in the Facilities budget for fiscal years 2013-14. The cost of the security services provided under this contract are charged to the Bureaus directly or recovered through the location rental rates.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended that Council approve this amendment to Contract No. 40997 with G4S Secure Solutions USA, Inc. to provide for uniformed security officer services.