

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Art Pearce		2. Telephone No. 503.823.7791	3. Bureau/Office/Dept. PBOT/Transportation Planning
4a. To be filed (date):  March 12, 2014	4b. Calendar (Check One)  Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: March 5, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:** \*Authorize a contract with Nelson/Nygaard Consulting Associates, Inc. for development of a Two Year Workplan for the Portland Bureau of Transportation at an estimated cost not to exceed \$150,000 (Ordinance)

**2) Purpose of the Proposed Legislation:** To allow PBOT to contract with Nelson\Nygaard Consulting Associates, Inc. to develop and produce a two-year plan that defines PBOT's vision statement, mission statement and guiding principles. This will include a history of transportation in Portland, performance measures with distinct deliverables, timelines and outcomes, and the vision for Portland's Transportation future.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**Revenue and/or Expense:**

Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? \_\_\_\_\_

SAP COST OBJECT No(s): \_\_\_\_\_

All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. Not Applicable.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? Contracts value is estimated at \$125,000.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?  
No
- Will positions be created or eliminated in *future years* as a result of this legislation?  
No

*(Complete the following section only if an amendment to the budget is proposed.)*

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10.

Administrative requirement of PCC 5.68

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? None

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The professional services contracting community, including contractors certified with the State of Oregon as Minority, Women, and Emerging Small Businesses became involved when the public notice was posted on the City of Portland's Procurement website on December 11, 2013. In addition, the evaluation team for the proposals received included a community member who is also a member of the Minority Evaluator Program.

c) How did public involvement shape the outcome of this Council item?

Potential proposers were able to review the competitive solicitation, ask questions, provide comments, and submit a proposal to the competitive Request for Proposals (RFP).

d) Who designed and implemented the public involvement related to this Council item?

The Bureau of Transportation developed the RFP and the competitive solicitation was posted on the Procurement Services online Procurement Center which includes numerous contractors many of whom are certified with the State as Minority owned, Women owned, and Emerging Small Businesses.

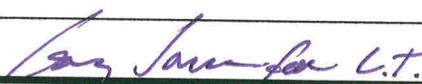
e) Primary contact for more information on this public involvement process (name, title, phone, email): Art Pearce. [Art.Pearce@portlandoregon.gov](mailto:Art.Pearce@portlandoregon.gov) 503-823-7791

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

There may be public involvement from outside stakeholders as the Workplan develops.

KK 2-28-14

BUREAU DIRECTOR

  
LEAH TREAT, Bureau of Transportation