

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Tim Heron		2. Telephone No. 503-823-7726	3. Bureau/Office/Dept. BDS, 299/5000
4a. To be filed (hearing date): 3/5/14	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 2/24/14
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Appoint Caroline Dao and reappoint Carin Carlson to the Historic Landmarks Commission (Report)

2) Purpose of the Proposed Legislation:

The appointment of this Commissioner is required by Portland City Code [Title 33] to fulfill quorum requirements for Type 2 and Type 3 Land Use Reviews.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Neither. The Commissioner appointment is citizen-volunteer position.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

Neither. The Commissioner appointment is citizen-volunteer position.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited

term please indicate the end of the term.)

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

There are no amendments to the budget with this item.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES:** Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

None. The Commissioner appointment is an ongoing volunteer-citizen appointment to implement the Portland Zoning Code [Title 33].

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The positions are open to the public-at-large and those with various professional backgrounds. Commission terms and notification are listed on the Bureau of Development Services [BDS] web page and at the Office of Neighborhood Involvement. Note the attached link to the BDS Landmarks Commission webpage. <http://www.portlandonline.com/bds/index.cfm?c=43126&a=168808> . The Office of Neighborhood involvement must receive a request for appointment, submit the required Interest Forms, and then ONI forwards them to BDS.

c) How did public involvement shape the outcome of this Council item?

As this is citizen-volunteer appointment based on submitted applications, the public involvement is critical to fulfilling the position.

d) Who designed and implemented the public involvement related to this Council item?

The Bureau of Development Services and the Office of Neighborhood Involvement.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Office of Neighborhood Involvement, Brian Hoop, x33075,
Brian.Hoop@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes. The Commissioner appointments rotate every four years.



Paul L. Scarlett, Director, Bureau of Development Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner

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February 24, 2014

To: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Steve Novick
Commissioner Dan Saltzman

From: Commissioner Amanda Fritz
Commissioner of Public Utilities

Subject: **Proposed Appointment and Reappointment to the Historic Landmarks Commission**

The Historic Landmarks Commission has several upcoming changes that need action.

Appointment

Caroline Dao is President of the Boise Neighborhood Association, and a member of the Land Use and Transportation Committee. She is actively engaged in historic preservation matters, particularly in her neighborhood, which has seen an uptick in development pressure on existing homes in this well-established neighborhood. Most recently she was involved in the highly publicized historic Edwin Rayworth House move in North Portland last fall. Caroline's leadership was an important element, along with many others, to successfully relocate the home to another site several blocks away. Her advocacy during this process was admirable, and her interest to continue this important work with the Historic Landmarks Commission should be immediately felt. For these reasons, **I am recommending that Caroline Dao be appointed** to one of the two Public-at-Large positions on the Historic Landmarks Commission. Caroline's 1st full term will be from March 5, 2014 through March 4, 2018.

Reappointment

Carin Carlson has completed her first term on the Historic Landmarks Commission. Retaining Carin, who has a strong background in Historic Preservation and Restoration, will maintain an invaluable resource for many new restoration projects we are seeing across Irvington and Ladd's Additional particularly. She is currently on leave from the Commission to enjoy time with her new baby, but expressed a strong desire to return to the Commission for a second term, and would start up again in February, if approved. Her reappointment would maintain our high bar, as well as give another four years to Commissioner Carlson to further improve our historic preservation efforts and results in the City. **I am recommending Carin Carlson be reappointed** to continue in the Public-at-Large position she currently fills for a second full term from December 1, 2013 through November 30, 2017.

With this proposed appointment and reappointment, the Historic Landmarks Commission has no vacancies. I have enclosed an updated Historic Landmarks Commission membership list for your records.

Enclosure

cc: Tim Heron, BDS Senior Planner
Paige Ashenfelter, BDS Commissions Clerk

Historic Landmarks Commission:

The Historical Landmarks Commission provides leadership and expertise on maintaining and enhancing Portland's historic and architectural heritage. The Commission identifies and protects buildings and other properties that have historic or cultural significance or special architectural merit. The Commission provides advice on historic preservation matters, and coordinates historic preservation programs in the City. The Commission is also actively involved in the development of design guidelines for historic design districts.

The Historic Landmarks Commission consists of seven members, none of whom may hold public elective office. The Commission must include a historian with knowledge of local history; an architectural historian; an architect; two members from the following: landscape architecture, real estate, construction, community development, urban planning, archeology, law, finance, cultural geography, cultural anthropology, or related disciplines; and two members at-large. All members must have demonstrated interest, competence, or knowledge of historic preservation. No more than two members of the Commission may be in the business of buying, selling, leasing, or developing real estate for profit, or be officers of such a business. The members are appointed by the Mayor and confirmed by the City Council. The terms shall be a maximum of four years with a maximum of two full terms.

Powers and duties. The Historic Landmarks Commission has all of the powers and duties which are assigned to it by PCC Title 33 or by City Council. The Commission powers and duties include:

1. Establishing or removing Historic Landmark and Conservation Landmark designations for specific buildings or sites in quasi-judicial reviews;
2. Recommending the establishment or removal of Historic Landmark and Conservation Landmark designations to the City Council in legislative actions;
3. Recommending the establishment, amendment, or removal of Historic Districts and Conservation Districts to the Planning Commission and the City Council;
4. Recommending and developing design guidelines for Historic Districts and Conservation Districts to the City Council;
5. Reviewing development proposals for Historic Landmarks and Conservation Landmarks and in Historic Districts and Conservation Districts;
6. Reviewing demolition and relocation requests for certain Historic landmarks and buildings in Historic Districts;
7. Providing advice on historic preservation matters to the Hearings Officer, Design Commission, Planning Commission, Portland Development Commission, other City commissions and committees, and City Council; and
8. Initiating and coordinating historic preservation and public outreach programs in the City, including reviewing recommendations for national register status and making recommendations to other governmental agencies regarding historic preservation programs and issues.

The Historic Landmarks Commission meets on the second & fourth Monday of each month at 1:30 p.m.

Current Members of the Commission are:

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Jessica Engeman	Historian	10/01/15 [1 st full term]
Carin Carlson	Public at Large	11/30/17 [2 nd full term]
Brian Emerick	Architect	12/31/15 [2 nd full term]
Kirk Ranzetta	Architectural Historian	10/01/14 [1 st partial term]
Harris Matarazzo	Law	10/01/15 [1 st full term]
Caroline Dao	Public at Large	3/4/18 [1 st full term]
Paul Solimano	Archeology	2/17/17 [2 nd full term]

Primary Staff to the Historic Landmarks Commission: Tim Heron 503-823-7726

Paige Ashenfelter 503-823-0625

This page revised February 2014