

ORDINANCE No. 186482

\*Amend the Bureau of Development Services FY 2013-14 Adopted Budget to add appropriation for 18.0 new positions and associated materials and services to support the restoration of development review services (Ordinance)

The City of Portland Ordains:

Section 1. The Council finds:

1. The Bureau of Development Services (BDS) promotes safety, livability, and economic vitality through the efficient and collaborative application of building and development codes.
2. From 2009 to 2010, BDS reduced its staff by over one-half in response to the recession and steep declines in permit revenues. Throughout the bureau, low-priority services were eliminated and most remaining services were significantly reduced. These cuts resulted in significant negative impacts for development customers and community members.
3. Since 2011, the gradual economic recovery has led to increased revenues and workload for BDS. In response, BDS has been incrementally adding back staff positions and restoring services. BDS added 13.0 FTE in fiscal year (FY) 2011-12, 26.6 FTE in FY 2012-13, and 29.5 FTE in FY 2013-14.
4. In some BDS programs, workloads have returned to at or near pre-recession levels. Even with the staff additions, BDS has far fewer staff than before the recession and has struggled to keep up with the workload and restore important services.
5. In order to respond to workload increases and restore important services, BDS is proposing to add 18.0 FTE, supported by permit revenues, to programs throughout the bureau. These 18.0 FTE are included in BDS's FY 2014-15 Requested Budget and 5-Year Financial Plan. BDS financial projections indicate that there will be sufficient revenues to support these positions over the next five years. These projections were reviewed and supported by the BDS Financial Advisory Committee, composed of local economists and industry representatives. The 18.0 FTE are outlined in Exhibit A.
6. Both the BDS Budget Advisory Committee and the Development Review Advisory Committee have expressed support for the addition of these staff positions in order to restore services, through letters of support included with BDS's FY 2014-15 Requested Budget and 5-Year Financial Plan.
7. With these additional positions, BDS will be able to support the restoration of services on Mondays and Friday afternoons in the City Development Services Center (DSC). The DSC provides a one-stop location for development-related information and services for customers and the community. Since 2009, the DSC has been closed on Mondays and offered reduced Friday hours due to staff cuts made during the recession. The Development Review Advisory Committee has expressed support for the restoration of Monday and Friday afternoon services in the DSC.

NOW, THEREFORE, the Council Directs:

a. The FY 2013-14 Appropriations Schedule is hereby amended as follows:

Bureau of Development Services  
Fund – 203  
Business Area – DS  
Contingency – (\$799,139)

Bureau of Development Services  
Fund – 203  
Business Area – DS  
Bureau Program Expenses - \$799,139

City Fleet Operating  
Fund – 702  
Business Area – MF  
Bureau Program Expenses - \$127,616

Facilities Services Operating  
Fund – 701  
Business Area – MF  
Bureau Program Expenses - \$105,105

Technology Services  
Fund – 706  
Business Area – MF  
Bureau Program Expenses - \$16,216

b. The number of authorized positions in the FY 2013-14 Adopted Budget is hereby amended as presented in Exhibit A.

c. The actions amending the FY 2013-14 budget contained in this ordinance are binding City policy.

Section 2. The Council declares that an emergency exists because delay in adding these staff positions would delay the restoration of Monday services in the DSC; therefore, this ordinance shall be in full force and effect as of March 5, 2014.

Passed by the Council:

MAR 05 2014

Commissioner Amanda Fritz  
Prepared by: Deborah Sievert Morris, BDS  
Date Prepared: March 5, 2014

**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By *Gayla Jennings*

Deputy

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<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Commissioner Amanda Fritz</b></p> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz <i>Amanda Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: Bureau of Development Services Bureau Head: Paul L. Scarlett <i>P. Scarlett</i></p> <p>Prepared by: Leanne Torgerson Date Prepared: 2/24/14</p> <p>Financial Impact &amp; Public Involvement Statement <i>Leanne Torgerson</i> Completed <input checked="" type="checkbox"/> Amends Budget <input checked="" type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter</p> <p>Council Meeting Date <b>3/5/14</b></p>	<p>CLERK USE: DATE FILED <b>FEB 28 2014</b></p> <p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p><b>ACTION TAKEN:</b></p>
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<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input checked="" type="checkbox"/></p> <p><b>Total amount of time needed: 15 minutes</b> (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz ✓	
2. Fish	2. Fish ✓	
3. Saltzman	3. Saltzman ✓	
4. Novick	4. Novick _____	
Hales	Hales ✓	