

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bob Kieta, Project Manager		2. Telephone No. 503-823-2039	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): February 6, 2014	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Authorize contract and provide for payment for Uniformed Security Officer Services at an estimated cost of \$5,000,000 for a five contract. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The purpose of this legislation is to authorize a contract and provide payment for uniformed security officer services for a term of five years.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional     | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The total estimated cost of the contract is \$5,000,000 for a five year term. Funding for the contract is provided through interagency agreement rental rates for buildings owned by Facilities

Services and interagency agreement billings for other City facilities receiving these security services.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.  
☒ NO: Please, explain why below; and proceed to Question #10.

Not applicable. Service is included in the Facilities FY 2013-14 budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

 2/4/14  
BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)



**CITY OF PORTLAND**  
**OFFICE OF MANAGEMENT AND FINANCE**  
Charlie Hales, Mayor  
Fred Miller, Interim Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

186475  
Robert F. Kieta, Manager  
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1120 S.W. Fifth Avenue, Rm. 1204  
Portland, Oregon 97204-1912  
(503) 823-5288  
FAX (503) 823-6924  
TTY (503) 823-6868

**DATE:** January 28, 2014

**TO:** Mayor Charlie Hales

**VIA:** Bryant Enge, Director of Internal Business Services

**FROM:** Bob Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

**RE:** \* Authorize contract and provide for payment for Uniformed Security Officer Services at an estimated cost of \$5,000,000 for a five year contract. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** February 6, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** February 19, 2014
3. **CONTACT NAME & NUMBER:** Bob Kieta, 3-6987
4. **PLACE ON:** ☐ **CONSENT** ☒ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**  
**ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

**7. BACKGROUND/ANALYSIS**

Attached is an ordinance to authorize a contract and provide for payment for uniformed security officer services. Specifications have been prepared and a Request for Proposals is ready to be issued. Uniformed security officer services are estimated to be \$5,000,000 for the five year contract.

**8. FINANCIAL IMPACT**

The cost of these services is estimated to be \$5,000,000 for the five year contract term. Funding for the contract is provided through interagency agreement rental rates for buildings owned by Facilities Services and interagency agreement billings for other City facilities receiving these security services.

**9. RECOMMENDATION/ACTION REQUESTED**

\* Authorize contract and provide for payment for Uniformed Security Officer Services at an estimated cost of \$5,000,000 for a five year contract. (Ordinance)

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*