



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Interim Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

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CONSENT CALENDAR

January 16, 2014

TO THE COUNCIL:

The Office of Management and Finance, Bureau of Internal Business Services, Procurement Services is responsible for developing and managing City-wide price agreements as part of its on-going strategic sourcing efforts.

On October 22, 2010, the State of Oregon, Department of Administrative Services announced on their Oregon Procurement Information Network (ORPIN) a competitive Request for Proposals (RFP) as conducted by the State of Nevada. Through this RFP process contracts were competitively awarded in accordance with Oregon State Statute. As a result, the State of Oregon Department of Administrative Services entered into participating agreements with W.W. Grainger, Inc. and the Fastenal Company through the Western States Contracting Alliance (WSCA). These agreements allow governmental agencies within the state to utilize such services. In accordance with City Code 5.33.160, the City may participate in Permissive Cooperative Procurements to establish contracts or price agreements for the acquisition of goods or services.

In accordance with Portland City Code 5.33.120.C, a notice was posted on January 13, 2014, stating the City intended to award participating agreements to W. W. Grainger, Inc and Fastenal Company and no objectionable responses were received. W.W. Grainger, Inc., has a current City of Portland business license tax account, is in compliance with the Equal Benefits Program, and their EEO Certification is current through 1-05-16. The Fastenal Company also has a current City of Portland business license tax account, is in compliance with the Equal Benefits Program, and their EEO Certification is current through 10-14-2015. The level of confidence in the cost estimates for these price agreements is high as there is good historical information showing purchases made for these types of supplies by the city.

The Chief Procurement Officer recommends City Council authorize participating agreements for facility maintenance, lighting products, and industrial supplies with W.W. Grainger, Inc., and Fastenal Company for a 3-year period with totals not to exceed \$2,100,000 each.

Recommended by:

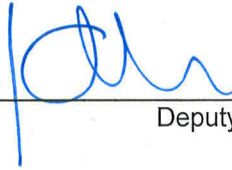
Christine Moody
Chief Procurement Officer

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT NO.
 Title

Authorize participating agreements for facilities maintenance, lighting products, and industrial supplies, with W.W. Grainger, Inc., and the Fastenal Company, for a 3-year total not to exceed \$2,100,000 each. (Procurement Report No. 116376)

<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED <u>FEB 14 2014</u></p>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p>Mayor—Finance and Administration - Hales</p>	<p style="text-align: right;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: OMF/Bureau of Internal Business Services Interim OMF CAO: Fred Miller Bureau Head: Bryant M. Enge</p> <p>Prepared by: Jim Van Nest Date Prepared: January 16, 2014</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	<p>ACTION TAKEN: FEB 19 2014 ACCEPTED PREPARE CONTRACT</p>
<p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p> <p>Council Meeting Date February 19, 2014</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	