

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert	2. Telephone No. 503-823-2368	3. Bureau/Office/Dept. Portland Housing Bureau
4a. To be filed (date): February 12, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: January 29, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

\* Authorize an agreement with Community Action Organization to serve as a lead agency in the Rent Well Tenant Education Program (Ordinance, amend Ordinance No. 186375)

**2) Purpose of the Proposed Legislation:**

To renew a nonmonetary agreement with Community Action Organization that establishes the conditions for the ongoing administration of Rent Well.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional     | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No, this is a nonmonetary contract.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No.

- Will positions be created or eliminated in *future years* as a result of this legislation?  
No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

There is no change in appropriation.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

As part of the 2011-2016 Consolidated Plan and 2012-2013 Action Plan, the City allocated \$10 million in federal housing and community development funds to its community partners to implement strategies to preserve and develop affordable housing; provide housing access and stabilization services to people experiencing homelessness and others facing barriers to housing; provide homeownership education and counseling programs to low- and moderate-income households, including foreclosure prevention; address housing health and safety concerns; and expand access to economic opportunity for low-income people.

The goal of preventing and ending homelessness is clearly documented in the 2012-2013 Action Plan.

For this council item, the City of Portland anticipates the following benefits will result from contracted services: administrative coordination between the City of Portland and Community Action Organization to serve as “lead agency” to deliver the Rent Well curriculum within Washington County while protecting the copyright of the curriculum and the integrity of the program delivery.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2011-2016 Consolidated Plan.

A series of hearing and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearings locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

As part of the Plan, the Portland Housing Advisory Commission (PHAC), the bureau’s advisory body, reviewed the Plan and its recommendations. The Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County) also reviewed the Plan.

**c) How did public involvement shape the outcome of this Council item?**

In the Consolidated Plan process, public involvement affected the City's understanding of community needs to prevent and end homelessness. For this particular initiative, it emphasized: the continued shortage of permanent supportive housing and other affordable housing; the impact of the economic recession on very low-income households; demand for rent assistance; and the need to promote greater systems alignment of housing and services.

These needs, in turn, influenced the set of goals in PHB's 2011-13 Strategic Plan and budget decisions. Investment in preventing and ending homelessness efforts is reflected in two of the Strategic Plan's four investment priorities. PHB's Strategic Plan, an outcomes-driven framework guiding Portland's housing investments, synthesizes available data on trends, needs and program outcomes, as well as community input gathered from focus groups, surveys and the strategic plan community forum.

**d) Who designed and implemented the public involvement related to this Council item?**

The public involvement process used in the contracting of funds for Housing Access & Stabilization and Ending Homelessness Initiative programs is contained in the Citizen Participation Plan (CPP), within the 2011-2016 Consolidated Plan. The CPP was adopted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of the CPP is managed by public involvement staff of the Portland Housing Bureau.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Jaymee Cuti, Public Information Officer, 503.823.3239  
[jaymee.cuti@portlandoregon.gov](mailto:jaymee.cuti@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No additional public involvement is anticipated for this specific project/Council item.



Traci Manning, Director

APPROPRIATION UNIT HEAD (Typed name and signature)

Date