

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Paul Leistner		2. Telephone No. 503-232-3888	3. Bureau/Office/Dept. ONI
4a. To be filed (hearing date): Feb. 12, 2014 (City Council Hearing)	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: January 30, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: * Authorize \$2,000 grant agreement with Neighbors West Northwest to provide real time translation to member of Northwest District Association with a hearing disability so he may participate in meetings through June 30, 2014. (Ordinance)

2) Purpose of the Proposed Legislation: The Northwest District Association (NWDA), a recognized Neighborhood Association within the City of Portland, is a member of Neighbors West/Northwest (NWNW), one of seven neighborhood district coalitions funded by the Office of Neighborhood Involvement (ONI) to provide civic engagement services.

An active long-time member of the NWDA has requested real time translation of their meetings to accommodate his hearing disability. The Office of Neighborhood Involvement, as a City agency, is obligated to accommodate ADA requests for a bureau-related program.

Neighbors West Northwest will secure professional services for real time translation to accommodate the hearing disability of a member of the Northwest District Association. Meetings typically last one and a half to two hours in length averaging \$225 to \$300 per meeting. These funds will provide translation services from September 1, 2013 through June 30, 2014.

Several years ago ONI's budget included an accessibility fund that provided specific support for ADA requests to make neighborhood association meetings more accessible. Due to budget cuts those funds were eliminated. Absent those funds ONI supports using external M&S funds to support NWDA's ADA accommodation.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input checked="" type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

NO

5) **Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

\$2,000 ONI General funds

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

NO

- Will positions be created or eliminated in future years as a result of this legislation?

NO

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

186454

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

The Office of Neighborhood Involvement, as a City agency, is obligated to accommodate ADA requests for a bureau-related program.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

NO

Amalia Alarcón de Morris, ONI Director



APPROPRIATION UNIT HEAD (Typed name and signature)




CITY OF
PORTLAND, OREGON

OFFICE OF NEIGHBORHOOD INVOLVEMENT

Promoting a culture of civic engagement

CHARLIE HALES, MAYOR
Amalia Alarcón de Morris, Bureau
Director
Information and Referral Program
1221 SW 4th Avenue, Room 110
Portland, Oregon 97204

DATE: January 21, 2014
TO: Mayor Charlie Hales
FROM: Amalia Alarcon de Morris 
RE: * Authorize \$2,000 grant agreement with Neighbors West Northwest to provide real time translation to a member of Northwest District Association with a hearing disability so he may participate in meetings through June 30, 2014. (Ordinance)

1. **Intended Thursday Filing Date:** Thursday, February 6, 2014
2. **Requested Council Agenda Date:** Wednesday, February 12, 2014
3. **CONTACT NAME AND NUMBER:** Paul Leistner, x3-5284
4. **PLACE ON** ☒ CONSENT ☐ REGULAR
5. **FINANCIAL IMPACT AND PUBLIC INVOLVEMENT STATEMENT ATTACHED:**
☒ Y ☐ N ☐ N/A

6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

7. **BACKGROUND ANALYSIS**

The Northwest District Association, a recognized Neighborhood Association within the City of Portland, is a member of Neighbors West/Northwest (NWNW), one of seven neighborhood district coalitions funded by the Office of Neighborhood Involvement (ONI) for civic engagement services.

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8. FINANCIAL IMPACT

There is no financial impact in passing this ordinance other than authorizing distribution of \$2,000 to Neighbors West Northwest utilizing funds already included in ONI's FY 2013-14 budget in the Neighborhood Resource Center's External Materials and Services account.

9. RECOMMENDATION/ACTION REQUESTED

We recommend passage of this ordinance as a consent agenda item, emergency ordinance, to ensure timely action on the grant project before the end of the fiscal year.