

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Allison Rouse	2. Telephone No. 823-5598	3. Bureau/Office/Dept. PP&R
4a. To be filed (hearing date): February 5, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: January 23, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

*Increase contract with Walker Macy, LLC for design services for the South Waterfront Greenway Central District Phase Two Improvements project. (Ordinance; amend Contract No. 37631)

2) Purpose of the Proposed Legislation:

In March 2012, the City split the Greenway Central District Improvements project into two phases due to a lack of funding. Now the City intends to move ahead with construction of the Phase 2 Improvements, and requires design services from Walker Macy to update the construction documentation package to show the interim conditions after completion of Phase 1; coordinate the design with a new development adjacent to the site; provide thirty-three weeks of design administration services during the Phase 2 construction; and provide post-construction contract close out services. The legislation increases the maximum value of the contract by \$104,647 to a not to exceed value of \$1,409,473, and extends the expiration date of the contract out to March 15, 2015.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation does not generate or reduce current nor future revenue.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

An increase to the contract amount of \$104,647 is required. Funds for this contract increase will come from the existing project funding.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- Will positions be created or eliminated in future years as a result of this legislation?

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☒ **YES:** Please proceed to Question #9.
☐ **NO:** Please, explain why below; and proceed to Question #10.

This Ordinance is an administrative action to adjust the contract amount for an existing project that has already had extensive public involvement. An update on the project is sent out twice a month to residents, businesses, community organizations and local publications. In addition, the project team explained the Phase 2 work and budget to the community at a public meeting on January 15, 2014.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The community is very invested in the completion of this project. Project funding has been a briefing topic with the community since we began work and PP&R has been transparent about budget challenges - and project successes - in biweekly e-mail and internet updates as well as 4 community meetings since construction began in June of 2012. The South Waterfront (SOWA) community is supportive of completing Phase 2.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

An extensive public participation process began in 2003 with the master planning process for the South Waterfront Greenway as a whole and continued with a focused Advisory Group process in 2007 and 2008. Since then, a public information plan has kept the large group of stakeholders informed about progress via website updates, e-mail blasts supplemented by occasional meetings, and Facebook posts. PP&R visited the SOWA neighborhood 4 times in 2012, three times in 2013, and sent out project updates every 2-3 weeks throughout the duration of 2012 and 2013 construction seasons. PP&R has begun this process again for 2014 with a public meeting on January 15, 2014 and bi-weekly project updates will begin again this spring, when construction resumes.

Stakeholders contacted include, but are not limited to: South Portland Neighborhood Association, South Waterfront Community Association (e-Current + Nature and Greenspaces Committee), e-mail contact lists developed during public meetings, Design Commission, Parks Disabled Advisory Committee and the Audubon Society. The Native Advisory Committee for PP&R has also been involved.

c) How did public involvement shape the outcome of this Council item?

Feedback from the public has clearly indicated the public's commitment to completion of this project. Using feedback from the community received during our regular project updates, the Council item has been worded as clearly as possible, so that they have a full understanding of the issue at hand.

d) Who designed and implemented the public involvement related to this Council item?

Portland Parks & Recreation's Community Involvement Manager, Elizabeth Kennedy-Wong.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Elizabeth Kennedy-Wong (503-823-5113).

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated or necessary for this Council item because it is fundamentally administrative in nature, and due to the regular updates that keep the community and stakeholders informed about general project issues and progress.

Jeff Shaffer, Finance Manager



APPROPRIATION UNIT HEAD (Typed name and signature)