

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert		2. Telephone No. 503-823-2368	3. Bureau/Office/Dept. Portland Housing Bureau
4a. To be filed (hearing date):  January 29, 2014	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: January 15, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Authorize application to Department of Housing and Urban Development for three Continuum of Care renewal grants in the total amount of \$694,896 and submission of the Consolidated Continuum of Care application on behalf of the Portland/Gresham/Multnomah County Continuum of Care. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The purpose of the proposed legislation is to receive Council approval to apply for an annual renewal of three HUD Continuum of Care (CoC) grants in the total amount of \$694,896. Renewal grants are for administration of the regional Homeless Management Information System (HMIS), OTIS supportive housing program, and a Continuum of Care Planning Grant. Though funding for the OTIS supportive housing program is awarded to the City of Portland through PHB, PHB subcontracts all funds to Cascadia Behavioral Healthcare, Inc. and Transition Projects, who deliver the supportive housing services.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

If awarded, acceptance of the grants will generate \$694,896 in Continuum of Care homeless assistance funds from the U.S. Department of Housing and Urban Development.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The HMIS grant requires a cash match of \$61,417. Funds for the match come from non-City user fees collected in the Housing Investment Fund. The OTIS grant requires a cash match of \$71,675. Funds for the match are provided by Cascadia and Transition Projects as a contractual obligation for their receipt of the subgranted funds. The Continuum of Care planning grant requires match of \$40,633. The match is provided through existing PHB staffing, funded by a mix of City General Fund and federal Community Development Block Grant funding.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No.

- Will positions be created or eliminated in future years as a result of this legislation?
- N/A this is only an application for a grant, not a request to accept a grant.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

N/A

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

Anticipated benefits to the City of Portland include \$694,896 for administration of the regional Homeless Management Information System (HMIS), the OTIS supportive housing program, and Continuum of Care planning activities. Funds will support regional systems coordination and planning work required for receipt of Continuum of Care funds; data collection and analysis to evaluate the Ten-year Plan to End Homelessness and meet federal reporting requirements; and 33 units of permanent supportive housing for chronically homeless individuals living with mental illness.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2011-2016 Consolidated Plan.

A series of hearing and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearings locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

As part of the Plan, the Portland Housing Advisory Commission (PHAC), the bureau's advisory body, reviewed the Plan and its recommendations. The Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County) also reviewed the Plan.

**c) How did public involvement shape the outcome of this Council item?**

In the Consolidated Plan process, public involvement affected the City's understanding of community needs. For this particular initiative needs include addressing the increase in homelessness and continued lack of affordable housing.

These needs, in turn, influenced the set of investment priorities that shaped PHB's 2011-13 Strategic Plan and budget decisions. PHB's Strategic Plan, a goals- and outcomes-driven framework guiding Portland's housing investments, synthesized available data on trends, needs and program outcomes, as well as community input gathered from focus groups, surveys and the strategic plan community forum.

**d) Who designed and implemented the public involvement related to this Council item?**

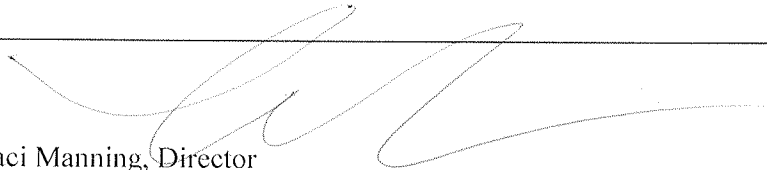
The public involvement process used in the decision to apply for Continuum of Care funds is contained in the Citizen Participation Plan (CPP), within the 2011-2016 Consolidated Plan. The CPP was adopted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of the CPP is managed by public involvement staff of the Portland Housing Bureau.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Jaymee Cuti, Public Information Officer, 503.823.3239  
[jaymee.cuti@portlandoregon.gov](mailto:jaymee.cuti@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No additional public involvement is anticipated for this specific project/Council item.



Traci Manning, Director

APPROPRIATION UNIT HEAD (Typed name and signature)