

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott T. Gibson		2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date): January 22, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Amend contract with Brown and Caldwell, Inc. for additional work and compensation for the Ankeny Pump Station Upgrade Project E07833 in the amount of \$93,657 (Ordinance, Amend Contract No. 30000768)

2) Purpose of the Proposed Legislation:

To authorize the Commissioner of Public Affairs to execute amendment 3 to contract 30000768 with Brown and Caldwell, Inc. for the purpose described in Section 1 of the proposed Ordinance, in the amount of \$93,657.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The estimated cost of this contract amendment is \$93,657. Funds are available in the Sewer System Operating Fund Budget Project No. E07833. The level of confidence in the negotiated cost for the proposed amendment 4 to contract No. 30000768 with B&C is high.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time,

limited term, or permanent positions. If the position is limited term please indicate the end of the term.)
No.

- Will positions be created or eliminated in future years as a result of this legislation?
No.

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(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.
☒ NO: Please, explain why below; and proceed to Question #10.

This Council item is a recommendation to approve a contract amendment 3 to contract 30000768 with B&C for addition compensation for additional work required to provide services during the construction and startup/closeout phases of the Ankeny pump station upgrade project E07833 including:

- ☐ Preparation of record "As-Built" drawings from construction contractor and BES construction services staff red-lined markups.
- ☐ Preparation of equipment O&M manuals from construction contractor submitted O&M data.
- ☐ Additional submittal reviews and preparation of contract change drawings and design clarifications during construction.
- ☐ Additional project management (PM) level of effort.

The ongoing public involvement element for the project has been conducted by the BES Director's Office. However, that public involvement element was not a factor in the development of the proposed contract amendment or this authorizing Ordinance package.

9) If "YES," please answer the following questions:

- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The authorization of the contract amendment will not require public involvement. But, as noted above public involvement is an ongoing element of the project, and will continue to be directed and undertaken by the BES Director's Office by the assigned public outreach officer.


Dean Marriott, Director, Bureau of Environmental Services

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