



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Interim Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

CONSENT CALENDAR

January 22, 2014

TO THE COUNCIL:

The Chief Procurement Officer has advertised and received bids for Bid Number 116203 for the SW Vermont-Illinois Neighborhood Greenway for the Portland Bureau of Transportation, with a project construction estimate of \$866,000.00. The Portland Bureau of Transportation rated the project estimate confidence level as Moderate.

Bids were opened on November 26, 2013, and Eleven (11) bids were received. The low bid of Civilworks NW, Inc. was deemed responsive to the requirements of the solicitation, and it is recommended that their bid be accepted at the unit price quoted in their bid for a total estimated amount of \$761,157.65.

The Portland Bureau of Transportation along with Procurement Services identified Fourteen (14) Divisions of Work as potential M/W/ESB subcontracting opportunities for this project, resulting in \$233,442.98 awarded to subcontractors.

The Divisions of Work identified were:

| | | | | |
|----------------|--|-----------------------------------|---------------------------------|---------------|
| Asphalt Paving | Clearing/grubbing/mowing/brushing | Concrete Cutting | Concrete Work | Demolition |
| Excavating | Grading | Hauling Services (Trucking) | Sewer, Water & Storm Drain Work | Site Clean Up |
| Striping | Traffic Control Services (includes TPDT) | Traffic Sign Installation/Removal | Utilities | |

In their bid Civilworks NW, Inc. indicated their intent to self-perform the following divisions of work:

| | | | | |
|-----------------------------------|---------------|------------|-----------------------------------|--|
| Clearing/Grubbing/Mowing/Brushing | Demolition | Excavating | Grading | Hauling Services (Trucking) Partial |
| Sewer, Water & Storm Drain Work | Site Clean Up | Utilities | Traffic Sign Installation/Removal | Traffic Control Services (Includes TPDT) Partial |

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

MWESB participation represents 6.8% or \$15,900.00 of the estimated subcontracting dollars.

- WBE - \$4,500.00 performing Hauling Services (Trucking) (Partial) and Traffic Control Services (Includes TPDT) (Partial)
- ESB - \$11,400.00 performing Concrete Cutting & Tree Removal Services

Civilworks NW, Inc. has committed to working with the City of Portland to attain its MWESB participation aspirations on the SW Vermont-Illinois Neighborhood Greenway project, and has submitted a plan outlining additional good faith efforts they will engage in to increase participation. After Civilworks NW, Inc. was found responsive to this bid and a Notice of Intent to Award a Contract was issued, Civilworks NW, Inc. subsequently increased MWESB participation by 15.4% or \$47,770.00 of the estimated subcontracting dollars. Traffic Control Services was increased from \$2,500.00 to \$26,370.00 and Hauling Services was increased from \$2,000.00 to \$10,000.00.

Civilworks NW, Inc. has a current City of Portland Business Tax Registration and their EEO Certification is current through October 10, 2015. The company is located in Vancouver, Washington, and is not a State Certified M/W/ESB Contractor.

Civilworks NW, Inc. is in Full Compliance with the Equal Benefits Program.

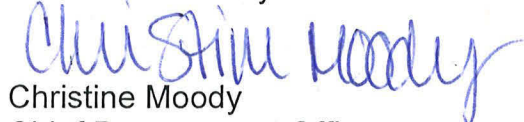
Funds are available in the proposed FY 2013-2014 Budget, Portland Bureau of Transportation, WBS Element T002225 and Cost Object TRES00001073.

It is further recommended that a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount be furnished by the Contractor.

It is also recommended that a two (2) year Maintenance/Warranty Bond for 20% of the final contract amount be furnished by the Contractor before final payment is released.

The bid sureties of the remaining bidders should be returned immediately in compliance with Section 5.34.410D of the City Code.

Recommended by:

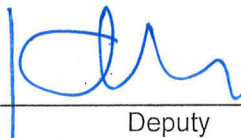
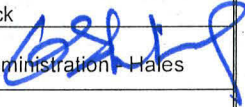


Christine Moody
Chief Procurement Officer

CM:ked

Agenda No.
REPORT
Title

Accept bid of Civilworks NW, Inc. for the SW Vermont-Illinois Neighborhood Greenway for \$761,157.65 (Procurement Report – Bid No. 116203)

| | |
|---|---|
| <p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p> | <p>CLERK USE: DATE FILED <u>JAN 17 2014</u></p> |
| <p>COMMISSIONER APPROVAL</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p>Mayor—Finance and Administration - Hales</p> | <p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p> |
| <p>BUREAU APPROVAL</p> <p>Bureau: OMF/BIBS/Procurement Services</p> <p>Bureau Head: Christine Moody </p> | <p>ACTION TAKEN:</p> <p style="font-size: 1.2em; font-weight: bold;">JAN 22 2014 ACCEPTED PREPARE CONTRACT</p> |
| <p>Prepared by: Kelly Davis-McKernan Date Prepared: December 31, 2013</p> | |
| <p>Financial Impact & Public Involvement Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> | |
| <p>City Auditor Office Approval: required for Code Ordinances</p> | |
| <p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p> | |
| <p>Council Meeting Date January 22, 2014</p> | |

| |
|--|
| AGENDA |
| <p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p> |
| <p>CONSENT <input checked="" type="checkbox"/></p> |
| <p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p> |

| FOUR-FIFTHS AGENDA | COMMISSIONERS VOTED AS FOLLOWS: | | |
|--------------------|---------------------------------|------|------|
| | | YEAS | NAYS |
| 1. Fritz | 1. Fritz | ✓ | |
| 2. Fish | 2. Fish | ✓ | |
| 3. Saltzman | 3. Saltzman | ✓ | |
| 4. Novick | 4. Novick | ✓ | |
| Hales | Hales | ✓ | |