

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Andrea Matthiessen	2. Telephone No. 3-2379	3. Bureau/Office/Dept. PHB - 157/111
4a. To be filed (date): January 8, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Authorize an intergovernmental agreement with the City of Gresham for \$907,385 for the HOME Investment Partnership Program and provide for payment. (Ordinance)

2) Purpose of the Proposed Legislation:

The Portland HOME Consortium, of which the City of Gresham is a member, is a recipient of funding under the U.S. Department of Housing and Urban Development HOME Investment Partnership Program. In accordance with the HOME Consortium Agreement (No. 51985), a portion of the HOME grant is attributable to Gresham's participation in the Consortium, and Gresham is entitled to plan for the expenditure of such funds.

There is a total of \$974,704 in HOME funds available to Gresham in the Portland Housing Bureau budget, comprised of \$405,296 in FY 2013-14 Gresham HOME fund, \$368,467 in FY 2011-12 carryover funds, and \$200,941 in HOME program loan repayments. The City of Gresham will implement a portion of the HOME Program in the amount of \$907,385. The balance of Gresham's HOME Program funding (\$67,319) will be administered by the City of Portland.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The source of funding for this IGA is federal entitlement funds from the HUD HOME program. There are no costs to the City as a result of this legislation.

6) Staffing Requirements:

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

There is no appropriation change.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

HOME funds are provided to the City of Gresham from an allocation of federal entitlement funding provided to the Portland HOME Consortium, which includes the City of Portland. The amount of the Gresham share of funds is determined by a pre-established formula based on the number of households in poverty. The activities and priorities established for these funds are developed by the Gresham City Council. The Portland Housing Bureau is acting as a pass through agency to provide these funds to Gresham.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, see response to number 8 above.

Traci Manning, Director

BUREAU DIRECTOR (Typed name and signature)

Date



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PORTLAND HOUSING BUREAU

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City Council
Agenda Item
Staff Supplemental Report

TO: Commissioner Dan Saltzman
THROUGH: Shannon Callahan

FROM: Andrea Matthiessen

DATE: December 3, 2013

RE: * Authorize an intergovernmental agreement with the City of Gresham for \$907,385 for the HOME Investment Partnership Program and provide for payment (Ordinance)

Requested Placement Date: January 8, 2013

I. RECOMMENDATION

That City Council authorize this ordinance to enter into an agreement with the City of Gresham for the HOME Investment Partnership Program.

II. BACKGROUND

This is the pass-through contract with the City of Gresham for their share of funds from the Portland HOME Consortium. Their share is calculated automatically based on percentages of poverty in Gresham. They use their own selection committee to identify projects within the eligible HOME assistance categories of homeownership, affordable rental housing development, and rent assistance to keep low-income renters from becoming homeless.

III. FINANCIAL IMPACT

The City's cost of administering the funding stated in this IGA is a portion of staff time allocated to contract and fiscal management associated with the IGA. PHB retains \$18,000 in HOME resources annually from the City of Gresham as partial compensation for PHB staff costs.

IV. LEGAL ISSUES

There are no legal issues.

V. CONTROVERSIAL ISSUES

There are no controversial issues.

VI. LINK TO CURRENT CITY POLICIES

N/A

VII. CITIZEN PARTICIPATION

As part of the 2011-2016 Consolidated Plan and 2013-2014 Action Plan, the City allocated \$10 million in federal housing and community development funds to its community partners to implement strategies to preserve and develop affordable housing; provide housing access and stabilization services to people experiencing homelessness; provide homeownership education; address housing health and safety concerns; and expand access to economic opportunity for low-income people. [For more detail, please see the Public Involvement Statement.]

VIII. OTHER GOVERNMENT PARTICIPATION

The funding provided in this IGA is reviewed, allocated, and approved by the City of Gresham Community Development and Housing Council Advisory Subcommittee.

IX. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A
CURRENT BUSINESS LICENSE? N/A
WHAT IS THEIR BUSINESS LICENSE NUMBER? N/A
IS THEIR ACCOUNT WITH THE CITY CURRENT? N/A
IF NOT, HOW MUCH IS OWING? N/A