

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Al Burns, AICP Senior City Planner		2. Telephone No. 503-823-7832	3. Bureau/Office/Dept. Planning and Sustainability
4a. To be filed (date): For January 2, 2014 Council Meeting	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: December 18, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Accept a grant in the amount of \$80,000 from the Oregon Department of Land Conservation and Development to update parts of the City Comprehensive Plan (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of the ordinance is to accept a state grant for state-mandated planning work. The City is in a process called "periodic review," which requires the City to update parts of its Comprehensive Plan. This mandate is described in ORS 197.625 and OAR 660-0025.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

The grant will contribute \$40,000 of revenue to the City's FY 2013/2014 budget and another \$40,000 of revenue to the City's FY 2014/2015 budget. Since the work is mandated, in the absence of the grant, the City would have to perform the same or similar work with City general funds. The grant source is State of Oregon Biennium FY 2013/2015 general funds, which were appropriated to the Oregon Department of Land Conservation and Development to subsidize costs to local governments for updating their comprehensive plans.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense?

None, the grant does not require a local match.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?

No.

- Will positions be created or eliminated in *future years* as a result of this legislation?

No.

7) **Change in Appropriations**

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
217006	PNCP000001	511100	CDCPCM00000000GC	Non-Program	PN000044	PN00440001	21,500
217006	PNCP000001	514100	CDCPCM00000000GC	Non-Program	PN000044	PN00440001	8,500
217006	PNCP000001	521100	CDCPCM00000000GC	Non-Program	PN000044	PN00440001	10,000
217006	PNCP000001	441100	CDCPCM00000000GC	Non-Program	PN000044	PN00440001	40,000

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

This is an ordinance to accept a grant, strictly ministerial in nature. Eligible work is limited to Tasks on Portland's state-approved periodic review work program. Extensive public involvement preceded the request by informing which work was included, and not included, on the Periodic Review work program. When awarded, grant supported work would be subject to the involvement described in the answer to question 10 below.

The development and implementation of the City's Periodic Review work program was authorized by a resolution and prior ordinance of Council. Periodic Review is supported by extensive public involvement, including an 18 member Community Involvement Committee, appointed by the Mayor and confirmed by the Council. This committee is charged with ensuring that all planning work meets rigorous public involvement standards, and no work is submitted to Planning and Sustainability Commission for a recommendation, or to the City Council for adoption, without an endorsement from the Community Involvement Committee.

Only planning work on the City's state-approved Periodic Review work program is eligible for grant funding. All of the work must be performed, whether or not a grant is awarded, so the application does not affect the content of timing of planning work. Furthermore, the grant award was offered on December 10, 2013 contingent on a signed contract being returned by December 10, 2014. This short timeline provided no meaningful opportunity for public involvement in the ministerial task of preparing the grant request.

9) If "YES," please answer the following questions:

- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes, future public involvement is both anticipated and required.

When awarded, eligible grant expenditures would be limited to work tasks on the City's state-approved periodic review work program. Since this is mandated work, it must be completed whether or not a grant is awarded.

All periodic review work, grant funded or not, benefits from the oversight of a dedicated Community Involvement Committee, composed of 15 members of diverse backgrounds and interests, supplemented by up to three members of the Planning and Sustainability Commission. This committee works under the terms of an involvement program and bylaws adopted by Council ordinance and approved by an order of the Oregon Department of Land Conservation and Development.

When awarded, all funded work would meet high standards for public involvement as provided in the Community Involvement component of Periodic Review.

Susan Anderson



BUREAU DIRECTOR



Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.

Council Transmittal Memo

DATE: December 16, 2013
TO: Mayor Charlie Hales and Members of City Council
FROM: Susan Anderson, Director

1. **Ordinance Title:** *Accept a grant in the amount of \$80,000 from the Oregon Department of Land Conservation and Development to update parts of the City Comprehensive Plan (Ordinance)

2. **Contact:** Al Burns, Senior City Planner, 503-823-7832

3. **Council Date:** January 2, 2014

4. ☒ **Consent Agenda Item** ☐ **Regular Agenda Item**

☒ **Emergency Item** (explain below) ☐ **Non-Emergency Item**

5. **Purpose of Agenda Item:** Authorizes the Mayor to accept a planning grant of \$80,000 from the State of Oregon.

6. **History of Agenda Item/Background:** The City of Portland is in the middle of a state-mandated program to update its comprehensive plan. This program is called "Periodic Review." Being in periodic review authorizes the City to receive state planning grants. On July 24, 2013 the Portland City Council adopted Ordinance 186163. This ordinance authorized the Bureau of Planning and Sustainability to submit a grant application to the Oregon Department of Land Conservation and Development in the amount of \$80,000. On December 11, 2013 the City of Portland received a grant award of \$80,000 from the Oregon Department of Land Conservation, contingent upon an authorized official of the City of Portland returning a signed grant contract to the Oregon Department of Land Conservation and Development before January 10, 2014. This



ordinance carries an emergency clause necessary to make the authorization to receive the grant effective within the 30-day acceptance window required by the grantee.

7. **What individuals or groups are or would be supportive or opposed to this action?** The grant is for a study to examine “System Completeness as an Alternative Mobility Standard.” The product is a proof of concept that does not bind the City to change its policies or regulations, but will provide information to help the City update its comprehensive plan. The proposal received favorable review comments from the Oregon Department of Transportation. There is no known opposition to learning more about alternate mobility standards and how the City might apply them in an updated comprehensive plan.
8. **How does this relate to current City policies?** It is the city’s policy to maintain, and as necessary, to update its Comprehensive Plan. If a periodic review grant were awarded, the funds would support parts a plan update that would otherwise have to be supported by City general funds. The grant would support existing Comprehensive Plan Goal 10, and Policies 10.1 and 10.2; and Portland City Code 3.30.030(B).

