

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
 For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Douglas Hardy	2. Telephone No. 503-823-7816	3. Bureau/Office/Dept. BDS/Land Use Services
4a. To be filed (hearing date): December 18, 2013	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: December 13, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

Reappoint Roger Alfred to the Adjustment Committee for a 4-year term to expire June 30, 2017 (Report)

**2) Purpose of the Proposed Legislation:**

The request before the City Council is limited to the reappointment of Roger Alfred to a second, four-year term on the City of Portland Adjustment Committee.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

The reappointment has no impact on current or future revenue coming to the City. The request is limited to reappointing a member to the City of Portland Adjustment Committee.

**5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)**

Members of the Adjustment Committee are unpaid volunteers. As such, there are no costs to the City associated with the reappointment of Roger Alfred to this Committee.

**6) Staffing Requirements:**

The reappointment will not result in the need for any increased City staffing. The reappointment involves a member of the public who will serve on a volunteer committee. Members of this committee are not compensated by the City

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

None.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES:** Please proceed to Question #9.
- NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

None. The Commissioner appointments are ongoing volunteer-citizen appointments to implement the Portland Zoning Code [Title 33].

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The positions are open to the public-at-large and those with various professional backgrounds. Commission terms and notification are listed on the Bureau of Development Services [BDS] web page and at the Office of Neighborhood Involvement. Note the attached link to the BDS Commission webpage, <http://www.portlandoregon.gov/bds/article/168794> . The Office of Neighborhood involvement must receive a request for appointment, submit the required Interest Forms, and then ONI forwards them to BDS.

**c) How did public involvement shape the outcome of this Council item?**

As these are citizen-volunteer appointments based on submitted applications, the public involvement is critical to fulfilling the position.

**d) Who designed and implemented the public involvement related to this Council item?**

The Bureau of Development Services and the Office of Neighborhood Involvement.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Office of Neighborhood Involvement, Kathy Couch, x33992,  
Kathy.Couch@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes. The Commissioner appointments rotate every four years.



Paul L. Scarlett, Director, Bureau of Development Services

APPROPRIATION UNIT HEAD (Typed name and signature)

***Adjustment Committee***

The Adjustment Committee, authorized under Portland City Code 33.710.070, reviews adjustment requests to the development standards of Title 33 [Planning and Zoning Regulations]. The Adjustment Committee consists of seven members, none of whom may hold public elective office. The committee must include three persons representing the public at large, two members in either urban design, architecture, or landscape architecture, and two members experienced in either engineering, financing construction, management of buildings, or land development. The members are appointed by the Mayor and confirmed by the City Council. The terms shall be a maximum of four years with a maximum of two full terms.

The Adjustment Committee meets on the first and third Tuesday of each month from 9:00 –12:00.

***Current members of the Adjustment Committee:***

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Roger Alfred	Public at Large	6/30/17 [2 <sup>nd</sup> full term]
Dan Anderson	Public at Large	6/30/14 [2 <sup>nd</sup> full term]
Vacant	Public at Large	6/30/14 [2 <sup>nd</sup> full term]
Suzanne Zuniga	Architect	6/30/14 [partial term]
Anyeley Hallova	Design	6/30/14 [1 <sup>st</sup> full term]
Vacant	Engineering, Construction	2/28/12 [2 <sup>nd</sup> full term]
Richard Larson	Engineering, Finance	6/30/14 [2 <sup>nd</sup> full term]

Staff to the Adjustment Committee: Douglas Hardy      503-823-7809

This page revised November 2013



CITY OF  
**PORTLAND, OREGON**

**Amanda Fritz, Commissioner**

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December 18, 2013

To: Mayor Charlie Hales  
Commissioner Nick Fish  
Commissioner Steve Novick  
Commissioner Dan Saltzman

From: Commissioner Amanda Fritz

Subject: **Proposed Reappointment to the Adjustment Committee**

The Adjustment Committee has several upcoming changes that need action.

**Reappointment**

Roger Alfred has completed a partial term and his first term on the Adjustment Committee, and currently serves as the Committee Chair. I am recommending Roger be reappointed to continue in the Public-at-Large position he currently fills.

When not attending Adjustment Committee meetings, Roger serves as Senior Assistant Attorney at Metro, where he provides legal advice and representation regarding land use and transportation planning in the Portland metro region. This experience has been invaluable in hearing appeals before the Adjustment Committee. With his reappointment, Roger will continue to fill one of the three Public-at-Large positions, with extending his second full term to June 30, 2017.

With this proposed reappointment, the Adjustment Committee will have two vacancies (one public-at-large and one with experience in either engineering, financing construction, management of buildings, or land development) and two positions where the term expiration dates will be staggered. We will continue our outreach efforts to fill the vacancies soon and will make the stagger changes at the same time we make recommendations for the vacant positions. I have enclosed an updated Adjustment Committee membership list for your records.

Enclosure