

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Marni Glick	2. Telephone No. 503-823-7239	3. Bureau/Office/Dept. PBOT/TSM 106/800
4a. To be filed (date): 12/11/13	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: 11/27/13
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

\* Authorize a competitive solicitation for the purchase of parking pay stations and related services (Ordinance)

**2) Purpose of the Proposed Legislation:**

This ordinance authorizes the Chief Procurement Officer to facilitate the use of the competitive solicitation process in order to obtain the most responsible and responsive offer of providing up to 1,000 parking pay stations and related services to the Bureau of Transportation over the next 5 years. Additional machines will allow the bureau to implement the NW Parking Plan, continue implementation of the Central Eastside Parking Plan, and meet other potential paid parking needs in the city.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT****Revenue and/or Expense:**

Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? No, this is a multi-year contract, so only part of it is included in the FY13-14 budget.

SAP COST OBJECT No(s): T00367, T00387, TRTS000005

All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

The purchase and installation of parking pay stations will result in the generation of additional

parking revenue, per the parking plans adopted by Council.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The estimated cost of a 5-year contract for the on-going purchase of up to 1,000 parking pay stations and related services (back office services and helpdesk services, wireless communication, programming, etc.) is approximately \$12.7 million. The exact amount will depend on the costs submitted by the successful vendor and negotiated with the city. The purchase will be funded through debt service. PBOT will work with OMF Debt Management on this issue. Related services will be funded annually through general transportation revenues (GTR).

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

This ordinance authorizes a competitive solicitation for the purchase of parking pay stations and related services. The selection process to choose a vendor will include an opportunity for public involvement and feedback.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

City staff worked extensively with a broad range of stakeholders in developing the NW Parking Plan and the Central Eastside Parking Plan. Purchase and installation of new parking meters will allow the city to implement the plans and meet the parking goals within the newly created parking meter districts.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Business groups, citizens, residents, property owners, and employees were involved in the effort to develop the plans. All were invited to participate in the process at various points.

**c) How did public involvement shape the outcome of this Council item?**

Public involvement and support was critical to completion of the parking plans and approval by City Council.

**d) Who designed and implemented the public involvement related to this Council item?**

City staff designed and implemented the public involvement component.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Bill Hoffman, Project Manager, 503-823-7219, Bill.Hoffman@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, public feedback will be considered as part of the evaluation process for selection of a vendor.

KK 11-20-13

BUREAU DIRECTOR

LEAH TREAT, Bureau of Transportation

Submitted by  
Commissioner Novick  
12/11/13

Amendment to #1172

186382

- In title: add "or alternate financing" after "purchase."
- In 2. of findings: replace the word "purchase" with "financing."
- In 3. of findings: delete "for the purchase."
- In a.: add "or alternate financing mechanism" after "purchase."