

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert	2. Telephone No. 503-823-2368	3. Bureau/Office/Dept. Portland Housing Bureau
4a. To be filed (date): December 11, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: November 27, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Accept and appropriate a federal grant in the amount of \$162,532 from the Department of Housing and Urban Development for Continuum of Care planning (Ordinance)

2) Purpose of the Proposed Legislation:

The Portland Housing Bureau (PHB) applied to the U.S. Department of Housing and Urban Development (HUD) for an on January 17, 2013. The grant for Continuum of Care planning was in the amount of \$162,532.

HUD has subsequently awarded this grant to the City of Portland. This ordinance authorizes the Mayor to accept the grant and execute the associated grant agreement with HUD.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Acceptance of the grant will generate \$162,532 in Continuum of Care planning funds from the U.S. Department of Housing and Urban Development, \$94,900 of which would be appropriated by this grant acceptance ordinance for FY 2013-14.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The bureau would appropriate \$94,900 in FY 2013-14 with this grant acceptance ordinance in order to fund two Limited Term positions. The remaining funds will be included as part of the bureau's FY 2014-15 Requested Budget. The grant requires a cash match of \$40,633, which can be covered by existing Community Development Block Grant (CDBG) and General Fund appropriations.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
Yes. Two full-time positions will be created. These will be limited term positions, one funded 100% by the grant, and one funded approximately 70% by the grant and 30% by existing local funds.
- **Will positions be created or eliminated in future years as a result of this legislation?**
See above.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Comm itment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
217001	HCMG000002	441100	CDASBS0000000GC	Non- Program	HC000098	HC0098001	(94,900)
217001	HCPG000001	511100	CDEHHP0000000GC	Non- Program	HC000098	HC0098001	\$32,000
217001	HCPG000001	514100	CDEHHP0000000GC	Non- Program	HC000098	HC0098001	\$21,400
217001	HCMG000002	511100	CDASBS0000000GC	Non- Program	HC000098	HC0098001	\$25,000
217001	HCMG000002	514100	CDASBS0000000GC	Non- Program	HC000098	HC0098001	\$16,500

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☒ **YES:** Please proceed to Question #9.
☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

As part of the 2011-2016 Consolidated Plan and 2012-2013 Action Plan, the City allocated \$10 million in federal housing and community development funds to its community partners to implement strategies to preserve and develop affordable housing; provide housing access and stabilization services to people experiencing homelessness and others facing barriers to housing; provide homeownership education and counseling programs to low- and moderate-income households, including foreclosure prevention; address housing health and safety concerns; and expand access to economic opportunity for low-income people.

The goal of preventing and ending homelessness is clearly documented in the 2012-2013 Action Plan. This grant provides staffing resources to coordinate, evaluate, and annually apply for federal funding for our local continuum of housing and homelessness prevention services.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2011-2016 Consolidated Plan.

A series of hearing and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearings locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

As part of the Plan, the Portland Housing Advisory Commission (PHAC), the bureau's advisory body, reviewed the Plan and its recommendations. The Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County) also reviewed the Plan.

c) How did public involvement shape the outcome of this Council item?

In the Consolidated Plan process, public involvement affected the City's understanding of community needs to prevent and end homelessness. For this particular initiative, it emphasized: the continued shortage of permanent supportive

housing and other affordable housing; the impact of the economic recession on very low-income households; demand for rent assistance; and the need to promote greater systems alignment of housing and services.

These needs, in turn, influenced the set of goals in PHB's 2011-13 Strategic Plan and budget decisions. Investment in preventing and ending homelessness efforts is reflected in two of the Strategic Plan's four investment priorities. PHB's Strategic Plan, an outcomes-driven framework guiding Portland's housing investments, synthesizes available data on trends, needs and program outcomes, as well as community input gathered from focus groups, surveys and the strategic plan community forum.

d) Who designed and implemented the public involvement related to this Council item?

The public involvement process used in the contracting of funds for Housing Access & Stabilization and Ending Homelessness Initiative programs is contained in the Citizen Participation Plan (CPP), within the 2011-2016 Consolidated Plan. The CPP was adopted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of the CPP is managed by public involvement staff of the Portland Housing Bureau.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Jaymee Cuti, Public Information Officer, 503.823.3239
jaymee.cuti@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated for this specific project/Council item.

Traci Manning, Director

APPROPRIATION UNIT HEAD (Typed name and signature)

Date