

<b>Community Involvement Program</b>	
12 month project	Project Manager: Marty Stockton
.5 FTE	Portfolio Manager: Deborah Stein

**Problem Statement**

The City is required by state law to develop and maintain a Community Involvement Program that includes goals, policies, a manual and an oversight body to oversee implementation of the program. Goal 9 (Citizen Involvement) of the 1980 Comprehensive Plan is out of date and doesn't reflect principles and practices more recently embraced and advanced by the Public Involvement Advisory Council (PIAC) and community members. The current patchwork of internal City of Portland community involvement structures and practices can lead to unpredictable processes and confusion for both City staff and the public. And, there is no explicit designation of a Community Involvement oversight body, as required by state law (although the Planning and Sustainability Commission is serving in this role by default).

The update of the Comprehensive Plan goals and policies includes fresh language, developed collaboratively with community members, that embodies PIAC's principles and provides guidance for engagement practices that promote equity and inclusivity. The next step is to develop an accompanying manual and to designate and charter a body to oversee an active, ongoing, and systematic process for community participation for all planning, policy and decision-making that falls under the purview of the Comprehensive Plan.

**Description**

1. Create a Community Involvement Manual to be a contemporary, usable resource for staff with all levels of experience in public processes. This first edition of the Community Involvement Manual will be publicly updated as needed by the body overseeing the Community Involvement Program.
2. Identify and charter a community involvement oversight body. This may be a re-chartering of an existing body (e.g., the Planning and Sustainability Commission, Comprehensive Plan Community Involvement Committee or PIAC), a newly created body, or a hybrid. The composition of the group should factor in the time and diverse skills necessary to advise staff, provide accountability and to ensure that the manual stays current and practices are effective.
3. Revise *Title 33, Planning and Zoning Code*: Chapter 33.710 to identify the oversight body and its responsibilities to ensure that community engagement principles guide the scoping, development and implementation of plans and policies.
4. Clarify the reach and applicability of the oversight body: in addition to planning projects led by the Bureau of Planning and Sustainability that clearly fall within the purview of the Comprehensive Plan, what other City plans and projects would be subject to oversight by the new body?