

ORDINANCE No. 186350

* Amend contract with Carleton Hart Architecture, PC to increase contract by \$4,990 to provide additional architectural and engineering services for Roof Replacement for Two Police Facilities (Ordinance; amend Contract No. 30002200)

The City of Portland ordains:

Section 1. The Council finds:

1. RFP No. FAC018 was issued April 28, 2011 for a contractor to provide architectural and engineering (A/E) services for Roof Replacement for Two Police Facilities (North Precinct and St. John's Training Building). Four proposals were received on May 26, 2011. A selection committee reviewed the responses and recommended award of the contract to Carleton Hart Architecture, PC who was the highest scoring Respondent. Carleton Hart Architecture, PC is a state-certified MBE.
2. The agreement amount was \$100,295 with an expiration date of August 21, 2013.
3. Amendment No. 1, dated February 9, 2012, increased the contract amount \$24,500 for a total contract amount of \$124,795 to allow for additional A/E services for the re-roof of a city-owned building located at 5420 NE 6th Avenue, Portland, more commonly known as the Walnut Park laundromat building.
4. Amendment No. 2, dated April 10, 2013, increased the contract amount \$13,340 for a total contract amount of \$138,135 to allow for additional A/E services as follows: extension of schedule for roofing installation at the Training Building, extension of schedule for window and cap sheet installation at the North Precinct Facility and boiler replacement at the Walnut Park Laundromat building.
5. This amendment increases the Contract amount by \$4,990 and extends termination date to June 30, 2014 to allow for additional A/E services for the Police Facilities Roof Replacement project as follows:
 - North Precinct Facility
 - a. Two (2) additional site inspections of cap sheet installation
 - b. Perform moisture testing of North Precinct roof, provide roof plan & memo
 - c. Site visit with Soprema (roofing material manufacturer) to evaluate installation issues
 - d. Additional time for roof manufacturer's quality issues
 - e. Additional site visits for installation quality issues
 - f. PRC (Professional Roofing Consultants) letter to Soprema requiring manufacturer's observation of installation
 - St. John's Training Building
Additional detail for bell structure reconstruction
6. The Office of Management and Finance/Facilities Services recommends that Contract No. 30002200 with Carleton Hart Architecture, PC for A/E services for Roof Replacement for Two Police Facilities be amended substantially in conformance with Exhibit A attached to increase amount by \$4,990 for a new total contract amount not to exceed \$143,125 and extend the termination date through June 30, 2014.

NOW THEREFORE, the Council directs:

- a. The Chief Procurement Officer and Auditor are hereby authorized to amend Contract No. 30002200 with Carleton Hart Architecture, PC to increase contract amount by \$4,990 for a new total contract amount not to exceed \$143,125 and extend the termination date through June 30, 2014 .
- b. The Mayor and Auditor are hereby authorized to draw and deliver checks chargeable to the appropriate fund when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists in order to avoid additional expenses and a delay in the completion of this project; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: NOV 27 2013

Commissioner: Mayor Charlie Hales
Prepared by: Micheal Riscica:dseaton
Date Prepared: October 17, 2013

LaVonne Griffin-Valade
Auditor of the City of Portland

By *Gayla Jennings*

Deputy

1126

Agenda No. **186350**
ORDINANCE NO.

Title

* Amend contract with Carleton Hart Architecture, PC to increase contract by \$4,990 to provide additional architectural and engineering services for Roof Replacement for Two Police Facilities. (Ordinance); *amend*

Contract No. 30002200

INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales	CLERK USE: DATE FILED <u>NOV 22 2013</u>
COMMISSIONER APPROVAL: Mayor—Finance and Administration - Hales	LaVonne Griffin-Valade Auditor of the City of Portland
Position 1/Utilities - Fritz	By: <u><i>[Signature]</i></u> Deputy
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	
Position 4/Safety - Novick	
BUREAU APPROVAL Bureau: OMF Bureau of Business Internal Services OMF CAO: Jack D. Graham <i>[Signature]</i> Bureau Head: Bryant M. Enge <i>[Signature]</i>	ACTION TAKEN:
Prepared by: Michael Riscica:dseaton Date Prepared: October 17, 2013	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>CF</i>	
Council Meeting Date November 27, 2013	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____
Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	