

**Portland Housing Bureau
Expense Tracking Report - Travel/Training & Director's Office
For the Period From JUL 2013 to OCT 2013**

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000010	Gen Fund Dir Office Dir Admin	529 - Miscellaneous Services	\$5,300.01		\$5,300.01
9HCMG0000010		541 - Continuing Education	\$13,000.00		\$13,000.00
		Internal Order Total	\$18,300.01		\$18,300.01

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000151	Travel/Training Business Operator	541 - Continuing Education	\$2,924.60		\$2,924.60
9HCMG0000151		542 - Travel Expenses	\$889.76		\$889.76
		Internal Order Total	\$3,814.36		\$3,814.36

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000150	Travel/Training Director's Office	542 - Travel Expenses	\$1,583.68		\$1,583.68
		Internal Order Total	\$1,583.68		\$1,583.68

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000152	Travel/Training Equity, Public Info	541 - Continuing Education	\$2,500.00		\$2,500.00
		Internal Order Total	\$2,500.00		\$2,500.00

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000153	Travel/Training Hsg Access & Stab	542 - Travel Expenses	\$381.94		\$381.94
		Internal Order Total	\$381.94		\$381.94

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000154	Travel/Training Hsg Investment & F	524 - Repair & Maintenance Serv	\$71.00		\$71.00
9HCMG0000154		541 - Continuing Education	\$248.37		\$248.37
9HCMG0000154		542 - Travel Expenses	\$738.54		\$738.54
		Internal Order Total	\$1,057.91		\$1,057.91

		Grand Total	\$27,637.90		\$27,637.90
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