

## ORDINANCE No. 186304

Authorize contract with Trauma Intervention Program of Portland/Vancouver, Inc., for crisis intervention training and services at a cost of \$390,000 for a five year period. (Ordinance)

The City of Portland ordains:

### Section 1. The Council finds:

1. Providing immediate on-scene crisis services to emotionally traumatized persons is very sensitive work and requires the use of an organization with the highest quality standards and proven track record. Trauma Intervention Program of Portland/Vancouver, Inc., (TIP) is a nationally recognized leader in providing volunteer emergency support services.
2. TIP provides crisis intervention services 24 hours a day, seven days a week, 365 days a year. Services by TIP have been available to the City since 1992. First as a local chapter of the national Trauma Intervention Programs, Inc., and beginning in 2006 when it became its own stand-alone chapter with an affiliate agreement with the national organization.
3. The Bureau of Human Resources recommends the use of TIP in its Traumatic Incident Guidelines.
4. Due to the on-going need for the trauma intervention services as provided by TIP, PF&R would like to enter into this agreement for a period of five years. There are sufficient funds in the PF&R budgets for these services.
5. Competitive solicitation FIR045 – Crisis Intervention Program, was posted on the City website on June 10, 2013. In addition, PF&R sent email notices to 13 mental health/crisis counselors listed in the Oregon State Minority/Women Owned/Emerging Small Business database.
6. The solicitation closed at 4:00 p.m. on June 28, 2013 and two proposals were received. Review of the proposals was conducted by an evaluation committee of five members consisting of three PF&R employees and two community members including one Minority Evaluator Program member. The ethnic makeup of the committee included an African American, an Asian American and a Native American. The evaluation committee identified TIP as the highest scored proposer.
7. The Notice of Intent to Negotiate and Award a contract was issued on August 28, 2013. The deadline to file a protest expired on September 4, 2013. No protests were received.

8. The executive director of TIP is a half-time City employee. The City employee has no influence, direct or indirect, in the development of the competitive solicitation, decision regarding the award or negotiating the contract on behalf of the City. In accordance with PCC 5.33.070, Council approval is required in order to authorize a contract in which a City employee is associated with the business under contract.
9. The cost of this agreement is \$78,000 per year, which is consistent with the cost of the previous contract, with no increase for the life of the new agreement.
10. PF&R wishes to enter into a five-year agreement with TIP, a registered 501(c)3 business entity for a total cost not to exceed \$390,000 for the life of the agreement. The agreement is substantially in accordance with Exhibit A, attached hereto and incorporated herein.

NOW, THEREFORE, the Council directs:

- a. That a fair, open, competitive solicitation process was conducted and finds that in this case it is appropriate to authorize a contract with a 501(c)3 business entity in which a City employee is associated.
- b. That an unbiased, diverse evaluation committee determined that Trauma Intervention Program (TIP) of Portland/Vancouver, Inc. was the highest scored proposer.
- c. That the Commissioner of Public Affairs is authorized to execute a contract for professional services to be provided by Trauma Intervention Program of Portland/Vancouver, Inc., for training and support of citizen involvement in crisis intervention, substantially in accordance with Exhibit A, attached to this ordinance and incorporated herein.

Passed by the Council: **OCT 23 2013**

Commissioner Dan Saltzman  
 Prepared by: Carol Boucher  
 Date Prepared: September 30, 2013

**LaVonne Griffin-Valade**

Auditor of the City of Portland

By

  
 Deputy

Agenda No.  
**ORDINANCE NO. 186304**  
Title

Authorize ~~Contract~~ with Trauma Intervention Program of Portland/Vancouver, Inc., for crisis intervention training and services at a cost of \$390,000 for a five year period. (Ordinance)

<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Commissioner Dan Saltzman</b></p> <hr/> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman <i>[Signature]</i></p> <p>Position 4/Safety - Novick</p> <hr/> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: Portland Fire &amp; Rescue Bureau Head: Erin A. Janssens, Fire Chief <i>[Signature]</i></p> <p>Prepared by: Carol Ann Boucher Date Prepared: 09/03/2013</p> <p>Financial Impact &amp; Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>OK</i></p> <p>Council Meeting Date <b>10/16/2013</b></p>	<p>CLERK USE: DATE FILED <u><b>OCT 11 2013</b></u></p> <hr/> <p align="center">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <hr/> <p><b>ACTION TAKEN:</b></p> <p align="center"><b>OCT 16 2013 PASSED TO SECOND READING OCT 23 2013 9:30 A.M.</b></p>
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<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	