

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Beth Fox	2. Telephone No. 503-823-5233	3. Bureau/Office/Dept. Technology Services
4a. To be filed (date): October 23, 2013	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: October 9, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

* Authorize an agreement with Cellco Partnership dba Verizon Wireless to provide wireless services for a not to exceed amount of \$7,500,000 for a five year term. (Ordinance)

2) Purpose of the Proposed Legislation:

This legislation would authorize an agreement, not to exceed \$7,500,000, for cell phone, air cards and other wireless services and equipment for City bureaus.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

Revenue and/or Expense:
 Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? YES
 SAP COST OBJECT No(s): MFTS000045
 All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not generate or reduce current or future revenue.

5) Expense: What are the costs to the City related to this legislation? What is the source of

funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Expenses associated with this five year agreement are estimated to be \$7,500,000. Funding for the purchase of this service will be provided by the Bureau of Technology Services.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
- NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

None, as the services are limited to internal business operations.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The goods and services contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses were made aware when the notice was made publicly available on the City's Online Procurement Center website. They became involved when the City's intention to enter into a participating agreement by utilizing the State of Oregon cooperative contract was posted on September 20, 2013.

c) How did public involvement shape the outcome of this Council item?

Potential contractors were able to review the notice, ask questions and provide comments. No protests were received.

d) Who designed and implemented the public involvement related to this Council item?

Public involvement was through the City's Online Procurement Center.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

B. J. Gibson, Procurement Manager, 503-823-7665.

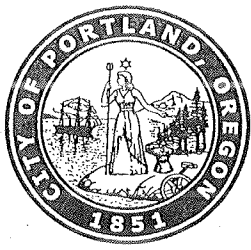
barabara.gibson@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated as the items provided are for internal business operations.

Ben Berry

BUREAU DIRECTOR Ben Berry, Bureau of Technology Services



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

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Chief Procurement Officer
Procurement Services
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FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

DATE: October 2, 2013
TO: Mayor Charlie Hales
FROM: Christine Moody, Chief Procurement Officer

CM/10/2

RE: *Authorize an agreement with Cellco Partnership dba Verizon Wireless to provide wireless services for a not to exceed amount of \$7,500,000 for a five year term. (Ordinance)

186297

1. **INTENDED THURSDAY FILING DATE:** October 17, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** October 23, 2012
3. **CONTACT NAME & NUMBER:** Christine Moody x31095
4. **PLACE ON:** **CONSENT** **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** **Yes** **No** **N/A**
6. **ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS:

The Office of Management and Finance, Bureau of Technology Services (BTS) is responsible for the support and upkeep of the City's communications systems. City bureaus rely on cell phones for routine and emergency communications. Specifically, the Bureau of Technology Services provides and supports 2645 cell phones and over 900 air cards which are currently in use throughout all City bureaus.

City cell phones are being used by many City employees including public safety personnel. The regular usage of these devices helps City employees improve communication, thereby being more productive and providing better service.

The air cards are used to support all public safety personnel using a mobile computer in an apparatus, (Fire apparatus and response vehicles and Police vehicles) or those who have the need to respond wirelessly. It is imperative these emergency services be made available at all hours of the day or night as well as weekends and holidays for the safety of the citizens of the City of Portland, first responders, and those persons requiring assistance. These devices also help technical support personnel respond wirelessly to issues and outages that may occur during afterhours, weekends and holidays. BTS has made this equipment and support services available on this basis.

In accordance with City Code 5.33.160, the City may participate in Permissive Cooperative Procurements to establish contracts or price agreements for the acquisition of goods or services. The State of Oregon has entered into an agreement through the Western States Contracting Alliance (WSCA) with Cellco Partnership dba Verizon Wireless for wireless services. This agreement allows governmental agencies within the state to utilize the agreement for such services.

On September 20, 2013, in accordance with PCC 5.33.160, the City posted a Notice of Intent to Award a Contract to Cellco Partnership dba Verizon Wireless. No comments were received.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

262987

Cellco Partnership dba Verizon Wireless has a current City of Portland business license tax account, is in compliance with the Equal Benefits Program, and their EEO Certification is current through September 6, 2015. Cellco Partnership dba Verizon Wireless is not a State of Oregon certified firm. The Bureau's level of confidence for this price agreement is high, as there is very good historical information showing purchases made for these types of services for the bureau.

Cellco Partnership dba Verizon Wireless has a current City of Portland business license tax account, is in full compliance with the Equal Benefits Program, and their EEO Certification is current through 9/16/2015.

The agreement with Cellco Partnership dba Verizon Wireless will allow the City to continue to offer and support a cost-effective, reliable mission critical wireless cell phone and emergency services air cards while meeting the needs of City personnel and the citizens of the City of Portland for years to come.

Legal issues - none known

Controversial issues – none known

Citizen participation – none

Link to current city policies – none

Other governmental participation – none

8. FINANCIAL IMPACT:

The cost is estimated not to exceed \$7,500,000 for the five year term for on-going wireless services. Funding for these services will be provided from the Bureau of Technology Services' operating budget.

9. RECOMMENDATION/ACTION REQUESTED:

Authorize an agreement with Cellco Partnership dba Verizon Wireless to provide wireless services for a not to exceed amount of \$7,500,000 for a five year term.