

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Tod Rosinbum		2. Telephone No. 503-823-5573	3. Bureau/Office/Dept. PBOT/SSL
4a. To be filed (date): October 9, 2013	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: September 18, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Authorize a price agreement with Leotek Electronics USA Corp. to purchase LED equipment for the lighting efficiency program for the Bureau of Transportation (Procurement Report ITB No. 15460)

2) Purpose of the Proposed Legislation:

This legislation would authorize a price agreement, not to exceed \$7,500,000, for the purchase of equipment for the lighting efficiency program.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

Revenue and/or Expense:
 Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? YES
 SAP COST OBJECT No(s): _____
 All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation does not generate or reduce current or future revenue.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The total cost of the equipment for this project is included in the FY 2013-14 Proposed Budget. These funds are coming from revenue bonds, which was approved in Ordinance 185837, December 19, 2012.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

- Will positions be created or eliminated in future years as a result of this legislation?

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

Public involvement is not needed.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

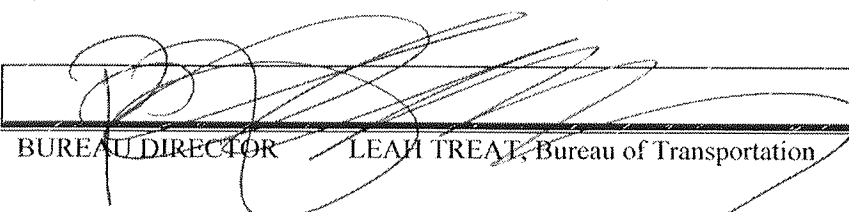
c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, this legislation is to authorize the purchase of goods and services for the lighting efficiency program only and does not warrant the need for public involvement.


BUREAU DIRECTOR LEAH TREAT, Bureau of Transportation



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

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**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison _____

DATE: October 9, 2013

TO: Mayor Charlie Hales

FROM: Christine Moody, Chief Procurement Officer

RE: Authorize a three-year price agreement with Leotek Electronics USA Corp. to purchase LED equipment for the Lighting Efficiency Program at a contractual cost not to exceed \$7,500,000 (Procurement Report ITB No. 115460)

1. **INTENDED THURSDAY FILING DATE:** October 3, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** October 9, 2013
3. **CONTACT NAME & NUMBER:** Christine Moody x31095
4. **PLACE ON:** CONSENT REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** Yes No N/A
6. **ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** Yes No N/A

7. BACKGROUND/ANALYSIS:

The Portland Bureau of Transportation (PBOT) has planned the conversion of 46,700 street lights from high pressure sodium to energy efficient Light Emitting Diodes (LED) over the next three to five years. The bureau anticipates the Lighting Efficiency Program will achieve lower maintenance and operational costs due to the reduction in the amount of electrical energy consumption, becoming eligible for \$500,000 energy incentives from the Energy Trust of Oregon. With the passage of Ordinance 185929, PBOT received Council authorization to issue an Invitation to Bid (ITB)

On April 16, 2013, the Chief Procurement Officer advertised ITB No. 115460, for the purchase of LED equipment for the Lighting Efficiency Program for the Bureau of Transportation and thirteen (13) bids were received. The bids were reviewed in accordance with Portland City Code 5.33. Leotek Electronics USA Corp. was the lowest responsive, responsible bidder. The City issued a Notice of Intent to Award a price agreement to Leotek Electronics USA Corp., on August 22, 2013. Three (3) protests were received. The protests were reviewed, analyzed and resolved with responses sent to the protesting bidders on September 10, 2013.

Leotek Electronics USA Corp. has a current City of Portland Business License Tax Account, is in compliance with the Equal Benefits Program, and their EEO Certification is current through December 2, 2013. Leotek Electronics USA Corp. is not a State of Oregon Certified MWESB contractor. The Bureau's level of confidence in the cost estimates for this project is High.

Awarding a price agreement to Leotek Electronics USA Corp., will allow PBOT to begin its efficient and cost effective process of converting 46,700 street lights from high pressure sodium to energy efficient Light-Emitting Diodes (LED) thereby lowering maintenance and operational costs. The Lighting Efficiency Program will also reduce the amount of electrical energy consumption allowing the City to be eligible for \$500,000 energy incentives from the Energy Trust of Oregon.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Legal issues - none known

Controversial issues – none known

Citizen participation – none

Link to current city policies – none

Other governmental participation – none

8. **FINANCIAL IMPACT:**

PBOT anticipates the yearly cost for the price agreement to be approximately \$2,500,000 and funding will be available from revenue bonds. On December 19, 2012, City Council passed Ordinance 185837 authorizing the City to issue revenue bonds for the Lighting Efficiency Program. .

9. **RECOMMENDATION/ACTION REQUESTED:**

Authorize a three-year price agreement with Leotek Electronics USA Corp to purchase LED equipment for the Lighting Efficiency Program for contractual total not to exceed \$7,500,000.