



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer

Procurement Services
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CONSENT CALENDAR

October 9, 2013

TO THE COUNCIL:

The Portland Bureau of Transportation has planned the conversion of 46,700 street lights from high pressure sodium to energy efficient Light-Emitting Diodes (LED) over a period of three to five years. On December 19, 2012, City Council passed Ordinance 185837 authorizing the City to issue revenue bonds for the Lighting Efficiency Program. This Program includes street lights, poles and other outdoor lighting systems. The Lighting Efficiency Program will lower maintenance and operational costs and reduce the amount of electrical energy consumption becoming eligible for \$500,000 energy incentives from the Energy Trust of Oregon.

On March 20, 2013, City Council passed Ordinance 185929 authorizing the Chief Procurement Officer to facilitate the use of a competitive solicitation process for the purchase of LED equipment for the lighting efficiency program for the Bureau of Transportation.

On April 16, 2013, the Chief Procurement Officer advertised ITB No. 115460, for the purchase of LED equipment for the Lighting Efficiency Program for the Bureau of Transportation and thirteen (13) bids were received. The bids were reviewed in accordance with Portland City Code 5.33. Leotek Electronics USA Corp. was identified as the lowest responsive, responsible bidder. On August 22, 2013, the City issued a Notice of Intent to Award a price agreement to Leotek Electronics USA Corp. Three (3) protests were received. The protests were reviewed, analyzed and resolved with responses sent to the protesting bidders on September 10, 2013.

Leotek Electronics USA Corp. has a current City of Portland Business License Tax Account, is in compliance with the Equal Benefits Program, and their EEO Certification is current through December 2, 2013. Leotek Electronics USA Corp. is not a State of Oregon Certified MWESB contractor. The Bureau's level of confidence in the cost estimates for this project is High.

The Chief Procurement Officer recommends the City Council authorize the execution of a price agreement with Leotek Electronics USA Corp. to provide LED equipment for the Lighting Efficiency Program at a contractual cost not to exceed \$7,500,000.

Recommended by:

Christine Moody
Chief Procurement Officer

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT
Title

Authorize a three-year price agreement with Leotek Electronics USA Corp. to purchase LED equipment for the Lighting Efficiency Program at a contractual cost not to exceed \$7,500,000 (Procurement Report-ITB No. 115460)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED <u>OCT 04 2013</u></p>
<p>COMMISSIONER APPROVAL <i>[Signature]</i> Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p>
<p>BUREAU APPROVAL Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham <i>[Signature]</i> Bureau Head: Bryant M. Enge <i>[Signature]</i></p>	<p>ACTION TAKEN: OCT 09 2013 ACCEPTED PREPARE CONTRACT</p>
<p>Prepared by: Celeste King Date Prepared: September 10, 2013</p>	
<p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date October 9, 2013</p>	

AGENDA

TIME CERTAIN
Start time: _____

Total amount of time needed: _____
(for presentation, testimony and discussion)

CONSENT

REGULAR
Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	