

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Cohen	2. Telephone No. 503-823-5345	3. Bureau/Office/Dept. PBOT/TSM
4a. To be filed (date): 8/28/13	4b. Calendar (Check One)  Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: 8/14/13
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

Authorize Bureau of Transportation Director to enter into donation agreements for bicycle parking facilities.

**2) Purpose of the Proposed Legislation:**

The purpose of this legislation is to authorize the PBOT director to enter into agreements with property and/or business owners to donate bicycle racks to meet the bicycle parking strategies outlined in the Council-adopted East Portland in Motion plan.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |  |
|---|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North           |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City       |                                    |                                    |  |

**FINANCIAL IMPACT**

Revenue and/or Expense:  
 Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? Yes  
 SAP COST OBJECT No(s): 9TR000001792  
 All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. This legislation will not reduce current or future revenue coming to the City.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.) The East Portland Bike and Shop project is estimated to cost \$600 for each participating location, with up to 12 locations taking part. These estimates are based on current costs for installing bike racks in the public right of way.

Currently, two locations have been identified and the property owners have agreed to accept ownership of the bicycle racks after they are installed by PBOT. High-confidence estimated costs are \$1,200 for the two identified locations; future locations may increase the cost of the pilot project to a maximum of \$10,000. The source of the funding is PBOT's bicycle parking budget for installing public bike racks throughout the City.

6) **Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.) No positions will be eliminated or re-classified in the current year as a result of this legislation.
- **Will positions be created or eliminated in future years as a result of this legislation?** No position will be created or eliminated in future years as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? The East Portland community will receive additional bike parking from this proposed Council item.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved? PBOT's East Portland in Motion plan specifically calls for this project as action strategy 6.7. PBOT conducted extensive public outreach for East Portland in Motion including: working directly with two neighborhood groups (East Portland Land Use and Transportation Committee and the East Portland Action Plan Bicycle Subcommittee); staffing 13 community outreach events to gather input; working with Portland State University students and staff to conduct interviews with community members; mailing a travel survey to over 3,000 households; and soliciting feedback from the Portland Commission on Disability, the Immigrant and Refugee Community Organization (IRCO), the Portland Pedestrian Advisory Committee, and several area school district representatives. In addition, PBOT staff presented again to the East Portland Action Plan Bicycle Subcommittee to garner additional feedback specifically about the bicycle parking component.

c) How did public involvement shape the outcome of this Council item? The entire East Portland in Motion plan was shaped by community input to make East Portland a safer, healthier, and more convenient area for walking, bicycling, and rolling.

d) Who designed and implemented the public involvement related to this Council item? The East Portland in Motion plan was led by the City's Pedestrian Coordinator, April Bertelsen; PBOT staff member, Scott Cohen, worked with the East Portland Action Plan Bicycle Subcommittee.

e) Primary contact for more information on this public involvement process (name, title, phone, email): Scott Cohen, Transportation Demand Specialist I, 503-823-5345, scott.cohen@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. Future public involvement is not anticipated because of extensive public outreach that occurred for the East Portland in Motion plan.

KK 08-14-13

BUREAU DIRECTOR LEAH TREAT, Bureau of Transportation