

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ben Berry, CTO		2. Telephone No. 823.4219	3. Bureau/Office/Dept. Technology Services
4a. To be filed (date): August 8, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 07/23/13
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize a Professional, Technical and Expert contract with Sierra Systems Inc. for the Citywide Technology Assessment project for a total not-to-exceed amount of \$215,000.00 (Ordinance)

2) Purpose of the Proposed Legislation:

To obtain authorization to execute a contract with Sierra Systems Inc. for PTE services pertaining to the city-wide Technology Assessment project.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | <input checked="" type="checkbox"/> Internal City Government Services | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No revenue will be generated by this legislation.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The contract has a not to exceed amount of \$215,000. Funding for this expense will be provided by the Bureau of Technology Services.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No positions will be created, eliminated or re-classified as a result of this legislation.

- Will positions be created or eliminated in *future years* as a result of this legislation? No positions will be created or eliminated in the future as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

There are no anticipated effects to the community from this legislation other than the potential for budgetary savings for City government and overall increased efficiency in government operations.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The Selection Committee had two members from the Minority Evaluator Program. One was a Chief Technology Officer from a large private corporation and the other was the Chief Technology Officer from a Portland based citizen advocacy group.

c) How did public involvement shape the outcome of this Council item?

The outside committee members brought a unique perspective to the evaluations and were essential and influential in the selection.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised RFP no.BTS101 as a competitive solicitation as per City code 5.68. It was open to the PTE contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Larry Pelatt, PTE Procurement Supervisor, 503-823-2506;
Larry.Pelatt@PortlandOregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute this contract.

Ben Berry, Chief Technology Officer

Ben Berry *July 23, 2013*

APPROPRIATION UNIT HEAD (Typed name, title and signature)