

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator John Hunt		2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. Bureau of Internal Business Services/ CityFleet
4a. To be filed (hearing date): 7/17/2013	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize upgrade of six sedans to SUV's for use by Police Bureau K-9 Officers for \$80,553.96. (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of this ordinance is to authorize CityFleet to upgrade six Police Bureau vehicles from K-9 sedans to K-9 SUV's in accordance with Resolution 35960. These SUV's will have larger interiors, increased functionality and the ability to transport heavy payloads for K-9 officers. The estimated cost of these vehicles is \$80,553.96 for upgrading six sedans to SUV's funded by the Police Bureau and CityFleet replacement fund.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Revenues will not be impacted by this decision.

5) Expense: What are the costs to the City as a result of this legislation? What is the source

of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The upgrade of six Police vehicles is estimated to cost the Police Bureau \$80,553.96. CityFleet has budgeted in FY 2013-14 capital replacement budget for the replacement of these vehicles and the Police Bureau will fund the upgrade from sedans to SUV's. There is no estimated increase in ongoing operations or maintenance for these replacement vehicles for the Police Bureau.

The cost to delay this purchase could be significant. The officers with K-9 sedans are restricted to carrying a limited amount of equipment. The SUV has a larger capacity to equip the officers with all the gear necessary to keep them safe.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in future years as a result of this legislation?**

There are no positions associated with this decision.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

The nature of this project is to purchase scheduled replacement vehicles in accordance with the funding coming from CityFleet's authorized budget. Public outreach for this purchase is met with the adoption of CityFleet's Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, there is no future plan for public involvement for this request. This project will be finished upon completion of the purchase of the upgrade of six patrol sedans to SUV's.


APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant M. Enge, Director, Bureau of Internal Business Services

CityFleet

John Hunt, Manager
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186155

DATE: June 19, 2013

TO: MAYOR CHARLIE HALES

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

FROM: BRYANT M. ENGE, DIRECTOR
BUREAU OF INTERNAL BUSINESS SERVICES

RE: *Authorize upgrade of six sedans to SUV's for use by Police Bureau K-9 Officers for \$80,553.96.
(Ordinance)

1. **INTENDED THURSDAY FILING DATE:** June 26, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** July 17, 2013
3. **CONTACT NAME & NUMBER:** BRYANT ENGE, DIRECTOR, 503-823-6962
4. **PLACE ON:** X **CONSENT** **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Yes** **No** **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** X **N/A**

7. BACKGROUND/ANALYSIS

The Police Bureau is requesting to upgrade six vehicles from K-9 sedans to K-9 SUV's. These SUV's will have larger interiors, increased functionality, and the ability to transport heavy payloads. The officers with K-9 sedans were restricted to carrying a limited amount of equipment. The larger SUV capacity they will be able to carry all the gear necessary to keep K-9 officers and the officers safe. The climate controlled cabin area will also keep expensive equipment from being damaged by moisture which is common in trunk space, especially during inclement weather conditions.

8. FINANCIAL IMPACT

The estimated cost of these vehicles is \$80,553.96 for upgrading six sedans to SUV's funded by Portland Police Bureau and CityFleet replacement fund.

9. RECOMMENDATION/ACTION REQUESTED

CityFleet recommends approval and requests Council authorization to upgrade these vehicles from sedans to SUV's.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.