

# ORDINANCE No. 186149

\*Authorize a contract for \$210,000 with Coalfire Systems, Inc. for Payment Card Industry-Data Security Standard Compliance Audit Services (Ordinance; RFP No. 115181)

The City of Portland ordains:

Section 1. The Council finds:

1. The City of Portland, Bureau of Technology Services (BTS) is responsible for management, policy setting, strategic planning, program security and leadership for the City in the use of computer, radio, and telecommunications technologies, to support the delivery of effective government services. In conjunction with the City Treasurer, annual services of a QSA (Qualified Security Assessor) and quarterly services of an ASV (Approved Scan Vendor) for the purposes of complying with PCI-DSS (Payment Card Industry- Data Security Standard) as a Level 1 merchant are required.
2. Cardholder associations, such as Visa and Mastercard, have mandated compliance with certain credit card security standards known as PCI-DSS. In order to minimize the loss of cardholder data, these associations created the PCI-DSS which applies to all merchants who utilize these cardholder associations for payment card transactions. Compliance with PCI-DSS standards is critical in order of the City of Portland to maintain its merchant level status.
3. As part of a collaborative effort between BTS and Procurement Services, Request for Proposal (RFP) No. 115181 was issued on February 1, 2013 for a PCI-DSS Compliance Audit Services. On March 1, 2013 six (6) were received. The proposals were reviewed, evaluated and scored, including minority evaluator participation in accordance with Portland City Code 5.68.
4. The proposal from Coalfire Systems, Inc. was deemed responsive to the requirements of the solicitation and received the highest evaluation score. On April 30, 2013, the City issued a Notice of Intent to Negotiate and Award a five (5) year contract to Coalfire Systems, Inc. for PCI-DSS Compliance Audit Services option to renew five (5) additional years. No protests were received.
5. The Office of Management and Finance, Bureau of Technology Services seeks Council authorization for the Chief Procurement Officer to execute a contract with Coalfire Systems, Inc. for PCI-DSS Compliance Audit Services. The five year contractual not to exceed amount for these services is \$210,000.

NOW, THEREFORE, The Council directs:

- a. The Chief Procurement Officer is hereby authorized to execute a contract with Coalfire Systems, Inc. for PCI-DSS compliance auditing services in a form similar to the contract attached as Exhibit A.

Section 2. The Council declares that an emergency exists because a delay would cause financial damage to the City in the form of PCI non-compliance fees. Therefore this ordinance shall be in full force and effect from and after its passage by the Council.

811081

186149

Passed by the Council:

JUL 10 2013

**LaVonne Griffin-Valade**

Auditor of the City of Portland

By



Deputy

Mayor Charlie Hales

Prepared by: James C. Moering

Date Prepared: June 12, 2013

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678  
Agenda No.  
**ORDINANCE NO.**  
Title

186149

Payment Card Industry - Data Security Standard

\*Authorize a contract for \$210,000.00 with Coalfire Systems, Inc. for PCI-DSS Compliance Audit Services. (Ordinance/RFP No. 115181)

<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Charlie Hales</b></p> <p><b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p><b>BUREAU APPROVAL</b> Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham <i>[Signature]</i> Bureau Head: Bryant M. Enge <i>[Signature]</i></p> <p>Prepared by: James Moering Date Prepared: June 12, 2013</p> <p>Financial Impact &amp; Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter</p> <p>Council Meeting Date <b>July 10, 2013</b></p>	<p>CLERK USE: DATE FILED <u>JUL 05 2013</u></p> <p>LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p> <p><b>ACTION TAKEN:</b></p>
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<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/> <i>Pulled</i></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	<u>                    </u>	
2. Fish	✓	
3. Saltzman	✓	
4. Novick	✓	
Hales	✓	