

ORDINANCE No. 186143

* Approve FY 2013-14 cost of living adjustments to pay rates for nonrepresented classifications and Elected Officials, specify the effect upon employees in the classifications involved and provide for payment. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. City Human Resources Administrative Rules Section 8.4 Compensation "Compensation for Elected Officials" provides that the salary rates for the Mayor, Commissioners and Auditor shall not be assigned to a salary schedule and shall be established separately by the Council.
2. City Human Resources Administrative Rules Section 8.4 Compensation "Compensation Policy" provides that the Council shall fix the salaries of all employees of the City.
3. City Human Resources Administrative Rules Section 8.4 Compensation "Casual Employees" provides that Council shall establish a separate salary schedule for classifications designated by the Director of Human Resources to meet seasonal work needs of the City.
4. Providing a 0.9% increase is consistent with the City's total compensation policy and with increases provided by contracts to represented employees.

NOW, THEREFORE, the Council directs:

- a. The salary rates for Elected Officials are increased by 0.9% effective January 1, 2014 as follows:

JCN	Classification	Salary
30000001	Mayor	\$ 61.59
30000002	Commissioner	\$ 51.87
30000003	City Auditor	\$ 51.87

- b. The salary rates for nonrepresented classifications are increased by 0.9% effective January 1, 2014 as follows in the attached Exhibits A, B and C. The January 1, 2014 0.9% increase will also apply to any new nonrepresented classifications or modified compensation rates that are approved by Council prior to January 1, 2014.
- c. The pay rates for the following seasonal classifications are established effective July 1, 2013:

JCN	Classification	Minimum	Maximum
30000015	Clerical Trainee	\$8.95	\$11.99
30000589	Community Service Aide I	\$8.95	\$13.29

JCN	Classification	Minimum	Maximum
30000590	Community Service Aide II	\$12.49	\$22.76
30000221	Engineering Trainee	\$12.10	\$22.76
30000791	Fire Fighter Trainee	\$12.94	
30000255	Parks Activities Specialist	\$8.95	\$43.37
30000296	Public Safety Aide	\$12.49	\$22.76
30000295	Recreation Assistant	\$8.95	\$23.12
30000254	Recreation Leader-PT/Seasonal	\$8.95	\$17.37
30000294	Sports Official	\$10.15	\$29.39
30000067	Staff Assistant	\$17.01	\$21.76
30000222	Surveying Aide, Trainee	\$12.10	\$22.76

- d. Ordinance No. 177110 authorized the Bureau of Human Resources to increase the minimum rate of pay for any classification if necessary to meet a mandated increase in state or federal minimum wage requirements.
- e. Employees in nonrepresented classifications which are not seasonal and who are not "red circled" above the top pay rate for their classifications shall receive a 0.9% pay increase effective January 1, 2014.
- f. The Mayor and Auditor are authorized to draw salary checks at the rates provided in this ordinance.
- g. Notwithstanding the above, the Mayor and individual Commissioner's salaries shall be frozen at the current rate upon their request.

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: JUL 03 2013

Mayor Charlie Hales
Office of Management and Finance
Prepared by: Anna Kanwit: KS
Date Prepared: June 17, 2013
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LaVonne Griffin-Valade

Auditor of the City of Portland

By

Deputy

Agenda No.
ORDINANCE NO.

186143

Title

* Approve Fiscal Year 2013-14 cost of living adjustments to pay rates for nonrepresented classifications and Elected Officials, specify the effect upon employees in the classifications involved and provide for payment. (Ordinance)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p> <p>COMMISSIONER APPROVAL <i>[Signature]</i> Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p>BUREAU APPROVAL Bureau: Bureau of Human Resources OMF CAO: Jack D. Graham Bureau Head: Anna Kanwit <i>[Signature]</i></p> <p>Prepared by: Kate Schmidt Date Prepared: June 17, 2013</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter</p> <p>Council Meeting Date July 3, 2013</p>	<p>CLERK USE: DATE FILED <u>JUN 28 2013</u></p> <p style="text-align: right;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p>ACTION TAKEN:</p>
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AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: 10 minutes (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	