

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson	2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date): May 22, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed	6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize contract with Harper Houf Peterson Righellis, Inc. and provide payment for design services of the SE Hawthorne Sewer Improvements Project No. E08668 for \$422,441 (Ordinance)

2) Purpose of the Proposed Legislation:

The Ordinance authorizes a contract for the SE Hawthorne Sewer Improvements Project.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input checked="" type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Not applicable.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The established cost is \$422,441. Funds are available in the Sewer System Operating Fund, FY2012-13 Budget, Bureau of Environmental Services, WBS Element E08668.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

Not applicable.

- **Will positions be created or eliminated in future years as a result of this legislation?**

Not applicable.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

186048

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
- NO: Please, explain why below; and proceed to Question #10.

The project has not advanced to the point to engage the public with design concepts. A representative from the Minority Evaluator Program did participate during the consultant selection process to find a design consultant for this project.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The bureau has drafted a public involvement plan for this CIP project. Activities will include public open houses during major design milestones, public mailers, and personal contacts to all stakeholders affected by this project. These will include residents, property owners, neighborhood associations, business associations, Trimet, Portland Public Schools, franchise utilities, and other City bureaus.

EM
WFR 

Dean Marriott, Director, Bureau of Environmental Environmental Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Charlie Hales, Mayor ■ Dean Marriott, Director

186048

City Council
Agenda Item
Staff Supplemental Report

TO: Mayor Charlie Hales
THROUGH: Chad Stover

FROM: Scott Gibson, Principal Engineer BES Design Services Division

DATE: April 26, 2013

RE: Proposed Ordinance to authorize a contract with Harper Houf Peterson Righellis, Inc. and provide payment for design services of the SE Hawthorne Sewer Improvements Project No. E08668 for \$422,441 (Ordinance)

Scott Gibson
Will R. By

Requested Council Hearing Date: May 22, 2013

I. RECOMMENDATION

Authorize contract with Harper Houf Peterson Righellis, Inc. and provide payment for design services of the SE Hawthorne Sewer Improvements Project No. E08668 for \$422,441 (Ordinance)

II. BACKGROUND

The SE Hawthorne project includes the design and construction of improvements that will relieve sewer backups, repair structurally deficient pipes, and provide sewer extensions to properties with non-conforming sewer services. The project is part of the bureau's larger Tabor to the River Program.

The project area is generally bound by SE Madison to the north, SE Clay to the south, SE 50th to the east, and SE 41st to the west. Most project work is along SE Hawthorne Boulevard. BES staff reviewed the conceptual design recently and concluded the following elements should be included in this capital project:

- 12 vegetated stormwater (a.k.a. green street) facilities.
- 3,300 linear feet of combined sewer pipe replacement due to insufficient capacity (diameters ranging from 12 to 36 inches)
- 550 linear feet of combined sewer pipe replacement due to poor structural condition (diameters ranging from 12 to 36 inches)
- 900 linear feet of new sanitary sewer pipe (8-inch diameter)

Approximately half of the sewer pipe improvements along SE Hawthorne lie below a 30" cast iron water transmission main built in 1926.

III. FINANCIAL IMPACT

The established cost is \$422,441. Funds are available in the Sewer System Operating Fund, FY2012-13 Budget, Bureau of Environmental Services, WBS Element E08668.

M/W/ESB participation after the authorization will be \$59,321, approximately 14% of the contract amount.

IV. LEGAL ISSUES

None identified.

V. CONTROVERSIAL ISSUES

None identified.

VI. LINK TO CURRENT CITY POLICIES

The City's adopted procurement process was used to select the contractor.

VII. CITIZEN PARTICIPATION

A representative from the Minority Evaluator Program did participate during the consultant selection process to find a design consultant for this project.

VIII. OTHER GOVERNMENT PARTICIPATION

Not applicable.

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

Using a ratio of 10 jobs per \$1,000,000 of capital improvement spending, funding for this project will create an estimated 4 jobs.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

One subconsultant, Nevue Ngan Associates, is certified as an ESB and MBE firm. There is 14% M/W/ESB participation on this contract.

X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? Yes WHAT IS THEIR BUSINESS LICENSE NUMBER? 404477-00
IS THEIR ACCOUNT WITH THE CITY CURRENT? Yes IF NOT, HOW MUCH IS OWING? _____