

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Zoller		2. Telephone No. 823-5104	3. Bureau/Office/Dept. Parks & Recreation
4a. To be filed (hearing date):  April 24, 2013	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: April 10, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input type="checkbox"/> Public involvement section completed	

**1) Legislation Title:** Amend City Code provisions relating to duties of the Golf Advisory Committee (Ordinance; Amend Code Chapter 3.86)

**2) Purpose of the Proposed Legislation:** Redefine the committee reporting duties to include the Director of Parks. Also, codify that committee members are issued a complimentary golf facility pass during the course of their term.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. None

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? Committee members generally use their golf passes 30 to 40 times per year. The average price for a single greens fee is approximately \$20. So the annual cost, assuming the members would play the 30 to 40 times annually could be as much as \$800 per member. Committee members are encouraged to use their passes often so that they are familiar with the facilities and therefore it could be assumed that due to the cost of playing without a pass, they would not frequent the City's facilities on such a frequent basis.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? None.

- Will positions be created or eliminated in *future years* as a result of this legislation?  
No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** The Golf Advisory Committee was consulted with Bureau of Parks staff to come up with appropriate changes to the committee structure.

**NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?** The golf community will be better served with an increased efficiency in the golf committee's reporting and advising duties.


**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?** The Golf Advisory Committee was employed to assist staff in determining a better and more efficient structure for the committee.

**c) How did public involvement shape the outcome of this Council item?** The committee was instrumental in making the decisions relating to this action.

**d) Who designed and implemented the public involvement related to this Council item?** Elizabeth Kennedy-Wong; Parks & Recreation Community Outreach & Involvement

**e) Primary contact for more information on this public involvement process (name, title, phone, email):** John Zoller, Director of Golf, 503 823-5104, John.Zoller@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.** With these changes, the structure and bylaws of the Golf Advisory Committee will be up-to-date and therefore, there will be no need for their involvement in the foreseeable future.

  
APPROPRIATION UNIT HEAD (Typed name and signature)

## ORDINANCE No.

## REFERRED TO COMMISSIONER OF FINANCE AND ADMINISTRATION

Amend provisions relating to duties of the Golf Advisory Committee (Ordinance; amend Code Chapter 3.86)

The City of Portland ordains:

Section 1. The Council finds:

1. Chapter 3.86 of the City Code, which establishes the Golf Advisory Committee, was enacted by Ordinance 133195, effective September 20, 1971. The Golf Advisory Committee consists of 10 members of the public charged with serving in an advisory capacity with regard to the operation of the City's golf program.
2. The Bureau of Parks has determined that an amendment to the Chapter is necessary in order to expand the scope of the Committee's advisory duties and to specify that the Committee advises the Director of Parks, as well as the Commissioner in Charge.
3. The Bureau of Parks further desires an amendment to codify the long-standing practice that members are provided complimentary access to the City's golf facilities during the course of their terms in order to allow the members to become more familiar with the operation and condition of the facilities, which, in turn, permits the Committee to give better advice to the Director and the Commissioner regarding potential improvements to the City's golf program.

NOW, THEREFORE, The Council Directs:

- a. Section 3.86.010 of the City Code is amended to read:

There hereby is created an advisory committee to the Commissioner-in-Charge ~~of the Bureau of~~ and Director of Parks to be known as the Golf Advisory Committee, consisting of ten voting members who shall serve without compensation. Members will however be provided a pass affording them complimentary use of City of Portland golf facilities for the period of their term. Each time a member uses the pass, the member shall document the business purpose of the use of the golf facilities, on a form to be provided by the City. The Commissioner-in-Charge shall appoint the members of the Committee, the members to serve for a term of two years. The Commissioner-in-Charge or his/her representative shall be an ex-officio member of the Committee.

- b. Section 3.86.030 of the City Code is amended to read:

The Golf Advisory Committee duties shall include, but not be limited to advising the Commissioner-In-Charge and the Director of Parks regarding the following areas: Golf Program budget review, review of the golf program's Capital Improvement Program; review of golf concession contracts and proposals; review of the development and monitoring of the golf program's Strategic Plan, the marketing of the municipal golf system; maximization and use of Golf System revenue. The ~~committee~~ Golf Program shall make an annual written report to the Commissioner in-Charge, the Director of Parks, and to the Council.

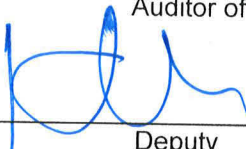
Passed by the Council:  
Mayor Charlie Hales  
Prepared by: John Zoller:ds  
Date: March 29, 2013

**LaVonne Griffin-Valade**  
Auditor of the City of Portland  
By  
Deputy

511

Agenda No.  
**ORDINANCE NO.**  
Title

Amend ~~City Code~~ provisions relating to duties of the Golf Advisory Committee (Ordinance; Amend Code Chapter 3.86)

<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Charlie Hales</b></p> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: Parks &amp; Recreation Bureau Head: Mike Abbate</p> <p>Prepared by: John Zoller Date Prepared: March 29, 2013</p> <p>Financial Impact &amp; Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date <b>April 17, 2013</b> 5/29/13</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter</p>	<p>CLERK USE: DATE FILED <u>MAY 24 2013</u></p> <p style="text-align: right;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p> <p><b>ACTION TAKEN:</b></p> <p><b>MAY 29 2013 REFERRED TO COMMISSIONER OF FINANCE AND ADMINISTRATION</b></p>
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**AGENDA**

**TIME CERTAIN** ☐  
Start time: \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

**CONSENT** ☒

**REGULAR** ☒ per Josh Alpert, Mayor's Office  
**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Novick	4. Novick		
Hales	Hales		