

**PHB-PDC Intergovernmental Agreement Invoice
FY 2012-13**

Date: 4/2/2013

Senior Financial Analyst: Paul Stewart

Prepared and Reviewed: PS

Principal Financial Analyst: Mike Johnson

Reviewed and Approved: [Signature]

Bureau Operations Mgr: Leslie Goodlow

Reviewed and Approved: [Signature]

Bureau Director: Traci Manning

Reviewed and Approved: [Signature]

April progress billing for \$7.2m "special disbursement"
on Gray's Landing project.





CITY OF
PORTLAND, OREGON
PORTLAND HOUSING BUREAU

Charlie Hales, Mayor
Traci Manning, Director
421 SW 6th Avenue, Suite 500
Portland OR 97204
(503) 823-2375
Fax (503) 823-2387

FORM OF CERTIFICATION

Contract #: 32002714 Invoice Period: April 2013 Invoice #: 10118963

Organization:	Portland Housing Bureau	Total Contract:	\$42,228,095
Mailing Address:	421 SW 6th Ave, Suite 500 Portland, OR 97204		
Contact Name/ Title:	Mike Johnson Principal Financial Analyst		
Phone/Fax:	503-823-4176		

Activity	Budget	Billed Activity This Period	Billed Activity YTD	Balance From Budget
Personal Services & Indirect	\$3,352,885	\$0.00	\$1,589,195.16	\$1,763,689.84
External M&S, Capital & Financial Assistance	\$38,875,210	\$7,201,517.55	\$22,152,706.31	\$16,722,503.69
Expenses Applied To Program Income	\$0	\$0.00	(\$7,596,329.52)	N/A
Total	\$42,228,095	\$7,201,517.55	\$16,145,571.95	\$26,082,523.05

Total Amount Requested: Taxable Non-taxable

Total Balance:

Bureau Director's Certification

The undersigned certifies the following:

1. The Bureau has incurred capital project and administrative expenses, for which it now requests reimbursement from the urban renewal line of credit and/or taxable bond proceeds.
2. The incurred expenses are tax increment financing (TIF) eligible under ORS 457 to be paid for with bond proceeds of urban renewal areas.
3. If applicable, the incurred expenses are eligible to be paid for with tax-exempt bond proceeds.
4. Payments in the amount of the requested reimbursement have previously been disbursed.
5. A list of projects and amounts for which the funds were expended has been attached, along with supporting documentation.
6. All documents supporting this reimbursement will be retained by the PHB for the life of the bonds, and any refinancing used to repay the bonds, plus three years.
7. These expenditures are subject to future audit.

Signature

Traci Manning, Director

Print Name

FOR OFFICE USE ONLY

I have received this information and have forwarded the invoice for processing.

Contract Manager

Date Sent to Accounting

