

# ORDINANCE No. 186035

\* Amend contract with Michael Willis Architects to increase contract amount by an \$82,655 to provide additional architectural and engineering services for new construction of the Emergency Coordination Center. (Ordinance; amend Contract No. 30000701)

The City of Portland ordains:

Section 1. The Council finds:

1. A Request for Proposals for architectural and engineering services for new construction of the Emergency Coordination Center was issued on April 22, 2009. Six proposals were received on May 21, 2009. A selection committee reviewed the proposals and recommended award of contract to Michael Willis Architects as they were the highest scoring proposer.
2. Contract No. 30000701 provides for architectural and engineering services in the amount of \$957,819 to design a new Emergency Coordination Center facility directly adjacent to the existing Portland Communications Center located in southeast Portland. There are three main components of this project: a new Emergency Coordination Center building, new parking lot, and realignment of a section of SE Bush Street. Expiration date of Contract No. 30000701 was June 1, 2012.
3. The new building will serve as the City's Emergency Coordination Center and house the Portland Bureau of Emergency Management (PBEM), Portland Water Bureau (PWB) Emergency Management and Security staff.
4. Amendment No. 1 issued March 2011, increased the contract amount \$166,251.25 to allow for additional architectural and engineering services.
5. Amendment No. 2 (ordinance no. 185252), dated May 2, 2012, increased the contract amount \$86,767.66 and extended the expiration date to January 1, 2014 to allow for additional architectural and engineering services.
6. Amendment No. 3, dated April 2013, increased the contract amount \$40,680 to allow for additional architectural and engineering services.
7. This amendment increases the Contract amount by \$82,655 to allow for additional architectural and engineering services described in the attached Exhibit A. The cost of the amendment is included in the FY 2012-13 budget.
8. The Office of Management and Finance/Facilities Services recommends that Contract No. 30000701 with Michael Willis Architects for architectural and engineering services for the Emergency Coordination Center new construction project be amended, Exhibit A attached, to increase amount by \$82,655 for a new total Contract value not to exceed \$1,344,172.91.

NOW THEREFORE, the Council directs:

- a. The Mayor and Chief Procurement Officer are hereby authorized to amend Contract No. 30000701 with Michael Willis Architects, Exhibit A attached, and increase amount by \$82,655 for a new total Contract amount of \$1,344,172.91.

- b. The Mayor and Auditor are hereby authorized to draw and deliver checks chargeable to the fiscal year 2012-2013 budget when demand is presented and approved by the proper authorities.

SECTION 2. The Council declares that an emergency exists in order to avoid additional expenses and a delay in the completion of this project; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: **MAY 22 2013**

Commissioner: Mayor Charlie Hales

Prepared by: Jim Coker:dseaton

Date Prepared: April 17, 2013

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**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By

  
Deputy

Agenda No.  
**ORDINANCE NO.**

186035

Title

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Hales</b>	CLERK USE: DATE FILED <u>MAY 17 2013</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	LaVonne Griffin-Valade Auditor of the City of Portland By: <u>[Signature]</u> Deputy
<b>BUREAU APPROVAL</b> Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham Bureau Head: Bryant M. Enge, Director	<b>ACTION TAKEN:</b>
Prepared by: Jim Coker:dseaton Date Prepared: March 17, 2013	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date <del>May 15, 2013</del> <u>May 22, 2013</u>	
City Attorney Approval <u>GF</u>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz ✓	
2. Fish	2. Fish ✓	
3. Saltzman	3. Saltzman ✓	
4. Novick	4. Novick ✓	
Hales	Hales ✓	