

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson		2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date): May 8, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Amend contract with BergerABAM for additional work and compensation for the Skidmore and Safeway Pump Station Remodels, Project Nos. E10291 and E10292 (Ordinance, Amend Contract No. 30002407, amendment amount \$21,498) 704

2) Purpose of the Proposed Legislation:

Amend professional services contract to include scope and budget for additional work and construction phase services.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|---|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The estimated cost for the contract amendment is \$21,498. Funds are available in the Sewer System Operating Fund, FY 2012 Budget, Bureau of Environmental Services, Project Nos. E10291 and E10292.

6) Staffing Requirements:

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Public involvement is planned for both sites, but it is still too early in design to begin that process with the community. Public Affairs staff is assigned to each site and are working with the property owners. Planned public outreach and involvement for each site includes informational flyers, open house meetings, and mailed and emailed updates throughout the design and construction phases. Public Affairs staff and the design and construction staff members will be available to address concerns and answer questions from the public.

Project staff is working with property owners to build awareness of the project and to address their concerns. For instance, the Grotto requested that we suspend construction activities during their Christmas Lights season. Safeway requested that the new station design take into account the illegal camping issues that plague their site. Both issues are being addressed.

For both sites, the impacted neighborhood associations were notified. Staff will submit information to them when the project reaches 30% design; this is point at which enough is known to bring plans and present details for public comment.

Outreach will continue throughout the design and construction phases, with periodic updates to the surrounding community and to any interested persons who request that information.

ew *awr* *[Signature]* for DM
Dean Marriott, Director, Bureau of Environmental Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Charlie Hales, Mayor ■ Dean Marriott, Director

186020

City Council
Agenda Item
Staff Supplemental Report

TO: Mayor Charlie Hales
THROUGH: Chad Stover

FROM: Scott Gibson, Principal Engineer for Design Services, BES

DATE: April 11, 2013

RE: Amend contract with BergerABAM for additional work and compensation for the Skidmore and Safeway Pump Station Remodels, Project Nos. E10291 and E10292 (Ordinance, Amend Contract No. 30002407, amendment amount \$21,498)

709

Requested Council Hearing Date: May 8, 2013

I. RECOMMENDATION

Amend contract with BergerABAM for additional work and compensation for the Skidmore and Safeway Pump Station Remodels, Project Nos. E10291 and E10292.

POTENTIAL FUTURE CONTRACT AMENDMENTS: The negotiated scope and fee for the recommended contract does not anticipate the need for future contract amendments. However, it is possible that an unanticipated change in the required scope of work could occur for the following types of events that have occurred in the past on other wastewater pump station remodel/upgrade projects:

- Physical conditions can be discovered during the detailed field investigations of the pump station facility that may require more extensive upgrade or replacement of the structure to meet current code.
- A change in the required pumping capacity of future operational goals for the facility based on revisions or modifications to the overall sewer conveyance system due to ongoing analysis and system modeling by the BES Asset Systems Management.
- Resolution of constructability issues and coordination with the BES Construction Services Division during design development may require more effort than originally anticipated.
- Property or easement acquisition efforts may require unanticipated design revisions.
- The City may adopt a new policy, or modify the scope or application of any existing policy that could impact the scope of design required for the pump station facility.

- Project priorities for the overall sewer conveyance system might change that could require either acceleration or deferral of the project that could impact the consultant's level of effort.

II. BACKGROUND

Remodeling of the Skidmore and Safeway Wastewater Pump Stations has been undertaken as part of the Pump Station Improvement Program. Remodeling will reduce maintenance requirements and improve the reliability of these stations

This ordinance provides for additional work necessary to address design and construction phase services for additional geotechnical investigation, discharge manhole rehabilitation, and relocation of a parking lot light.

III. FINANCIAL IMPACT

The estimated cost of this contract amendment is \$21,498. Funds are available in the Sewer System Operating Fund, FY 2013 Budget, Bureau of Environmental Services, Project Nos. E10291 and E10292.

IV. LEGAL ISSUES

No legal issues related to the proposed contract amendment have been identified.

V. CONTROVERSIAL ISSUES

No controversial issues to the proposed contract amendment have been identified.

VI. LINK TO CURRENT CITY POLICIES

The project is consistent with BES strategic planning and the BES CIP process. Construction will be performed in accordance with the City of Portland Standard Construction Specifications.

VII. CITIZEN PARTICIPATION

No.

VIII. OTHER GOVERNMENT PARTICIPATION

No other government participation was required.

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

The level of effort resulting from this contract amendment includes 203 professional man-hours, which represents approximately 0.10 full time equivalent (FTE) positions over the remaining 49 months of the contract.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

The base contract and contract amendment awards 23.0% of the work to M/W/ESB certified companies.

- X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? Yes
WHAT IS THEIR BUSINESS LICENSE NUMBER? 193966
IS THEIR ACCOUNT WITH THE CITY CURRENT? Yes
IF NOT, HOW MUCH IS OWING? N/A