

ORDINANCE No. 185979

* Amend contracts with Merryman Barnes Architects, Otak for \$5,863, and Scott Edwards Architecture, LLP to allow for completion of existing projects (Ordinance; amend Contract Nos. 37917, 37921, 37942)

The City of Portland ordains:

Section 1. The Council finds:

1. RFP No. BGS028 for consultants to provide architectural services as needed was issued December 27, 2007. A selection committee ranked the proposals and recommended the ten highest scoring firms be awarded contracts. Merryman Barnes Architects, Otak, and Scott Edwards Architecture, LLP were three of the ten firms awarded contract.
2. The Agreement amounts were \$75,000 each with an expiration date of March 16, 2011.
3. Amendment No. 1 to each contract extended the contract expiration date until March 31, 2012.
4. Amendment No. 2 to each contract extended the contract expiration date until March 31, 2013.
5. Four task orders totaling \$82,843.22 have been issued against Contract No. 37917 with Merryman Barnes Architects. Amendment No. 1 to Contract No. 37917 with Merryman Barnes Architects increased the contract amount by \$7,843.22 to allow for completion of work under Task Order No. 4. Work under task orders 1 through 3 have been completed. It is necessary to extend the contract expiration date to allow for the Fire Station 21 Temporary Housing project to be completed (Task Order No. 4). No additional funds are being added.

Task Order No. 4 dated August 20, 2012 in the amount of \$14,975 allowed the Contractor to provide architectural services for the Fire Station 21 Temporary Housing project. Services included: Investigate zoning and building code requirements, provide design and construction documents, client meetings and permit submission.

Amendment No. 1 to Task Order No. 4 dated November 26, 2013 in the amount of \$8,167 allowed the Contractor to provide additional architectural services for the Fire Station 21 Temporary Housing project. Services included: Construction administration, client meetings and permit assistance.

6. Four task orders totaling \$74,562.50 have been issued against Contract No. 37921 with Otak. There is a balance of \$437.50 remaining on contract balance. Work under task orders 1 through 3 have been completed. It is necessary to extend the contract expiration date to allow for the North Precinct Police Activities League (PAL) Tenant Improvement project to be completed. Additional architectural services with Otak, Contract No. 37921, in the amount of \$6,300 are necessary to complete the North Precinct Police Activities League (PAL) Tenant Improvement project (Task Order No. 4). Additional services include: Provide specification manual, attend pre-bid, preconstruction and on-site meetings; and provide a final punch list with report write-up. New total task order amount will be \$16,300.

Task Order No. 4 dated November 13, 2012 in the amount of \$10,000 allowed the Contractor to provide architectural services for the North Precinct PAL project. Services included: Preparing existing conditions plans, demolition plans, and construction documents. Three existing doorways are to be demolished with new walls in-filled within the existing openings, a new ADA unisex restroom, coffee bar and a 10' x 12' private office with updated floor and wall finishes provided in the space.

7. Three task orders totaling \$60,650 have been issued against Contract No. 37942 with Scott Edwards Architecture, LLP. Work under task orders 1 and 2 have been completed. Work agreed upon with Task Order No. 3 has not been completed. It is necessary to extend the contract expiration date to allow for the Central Precinct Interior Finishes project to be completed (Task Order No 3). No additional funds are being added. A continuation of architectural services with Scott Edwards Architecture, LLP, Contract No. 37942 is necessary to complete the Central Precinct Interior Finishes project. Additional services include: Contract administration, client meetings and permit assistance. Total task order amount is \$34,650.

Task Order No. 3 dated April 23, 2012 in the amount of \$29,150 allowed the Contractor to provide built/research, design development, construction documents, permit/bid and construction administration.

Amendment No. 1 to Task Order No. 3 dated February 27, 2013 increased Task Order No. 3 by \$5,500 to allow for completion of the Central Precinct Interior Finishes project. Additional services included: First floor Captain's office; Madison Street entry, stairs and locker room, 14th floor kitchen and backdrop signage concept and design.

8. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City.
9. The Office of Management and Finance/Facilities Services recommends that Contract No. 37917 with Merryman Barnes Architects be amended, Attachment 1, to extend the contract expiration date an additional three (3) months to June 30, 2013 to allow for completion of Phase II of the Fire Station 21 Temporary Housing project (Task Order No. 4).
10. The Office of Management and Finance/Facilities Services recommends that Contract No. 37921 with Otak be amended, Attachment 2, to increase the contract amount \$5,862.50 and extend the contract expiration date an additional year to March 31, 2014 to allow for completion of North Precinct Police Activities League Tenant Improvement project (Task Order No. 4).
11. The Office of Management and Finance/Facilities Services recommends that Contract No. 37942 with Scott Edwards Architecture, LLP be amended, substantially in conformance with Attachment 3, to increase the expiration date an additional six (6) months to September 15, 2013 to allow for completion of the Central Precinct Interior Finishes project (Task Order No. 3).

NOW THEREFORE, the Council directs:

- a. The Chief Procurement Officer and Auditor are hereby authorized to amend Contract No. 37917 with Merryman Barnes Architects to extend the contract expiration date an additional three (3) months to June 30, 2013 to allow for completion of Phase II of the Fire Station 21 Temporary Housing project (Task Order No. 4).

- b. The Chief Procurement Officer and Auditor are hereby authorized to amend Contract No. 37921 with Otak to increase the contract amount \$5,862.50 and extend the contract expiration date an additional year to March 31, 2014 to allow for completion of North Precinct Police Activities League Tenant Improvement project (Task Order No. 4).
- c. The Chief Procurement Officer and Auditor are hereby authorized to amend Contract No. 37942 with Scott Edwards Architecture, LLP to increase the expiration date an additional six (6) months to September 15, 2013 to allow for completion of the Central Precinct Interior Finishes project (Task Order No. 3).
- d. The Mayor and Auditor are hereby authorized to draw and deliver checks chargeable to the fiscal year 2013-2014 budget when demand is presented and approved by the proper authorities.

SECTION 2. The Council declares that an emergency exists in order to avoid additional expenses and a delay in the completion of this project; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: APR 17 2013

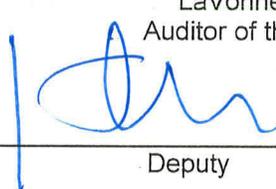
Commissioner: Mayor Charlie Hales
Prepared by: Michael Riscica:dseaton
Date Prepared: March 25, 2013

LaVonne Griffin-Valade
Auditor of the City of Portland
By


Deputy

Agenda No. **185979**
ORDINANCE NO.
 Title

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INTRODUCED BY Commissioner/Auditor: Mayor Hales	CLERK USE: DATE FILED <u>APR 12 2013</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales <i>NS</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	LaVonne Griffin-Valade Auditor of the City of Portland By:  Deputy
BUREAU APPROVAL Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham <i>JDG</i> Bureau Head: Bryant M. Enge, Director <i>BME</i>	ACTION TAKEN:
Prepared by: Michael Riscica:dseaton Date Prepared: March 25, 2013	
Financial Impact & Public Involvement Statement Completed * <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date April 17, 2013	
City Attorney Approval <i>CA</i>	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	