

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Emergency Management
4a. To be filed (hearing date): 4/10/2013	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: 3/27/2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Adopt the update to the Alert and Warning Annex to the Basic Emergency Operations Plan (Resolution)

2) Purpose of the Proposed Legislation:

Some incidents occur with enough warning that notification can be issued to ensure the appropriate level of preparation, but other incidents occur with little or no advanced warning and do not provide enough time to adequately notify the public. To alert the greatest possible audience at risk in an emergency requires the use of multiple systems and methods to capture the public's attention regardless of their location or the time of day, and ensure important safety actions are communicated to all in the affected community regardless of language, disability or other factors inhibiting a clear understanding of the message.

The Alert and Warning Annex is intended to facilitate the coordination of timely emergency information across bureaus and to the general public by describing the methods by which emergency alerts and warnings are communicated to the public and incidents that trigger the lead response bureau to notify PBEM. The provisions of the Annex seek to establish and maintain consistent understanding and use of information among City bureaus, emergency management partners and the general public as well as providing a common standard for City bureaus to follow for notifying the Mayor and appropriate City officials.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not have a direct financial impact.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

This legislation will not have a direct financial impact.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in *future years* as a result of this legislation?

This legislation will not have a direct effect on City positions.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

No direct impact is anticipated other than improved coordination of the City's ability to respond to an emergency.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Feedback was actively solicited through the web, media, social media, NET members and neighborhood associations.

c) How did public involvement shape the outcome of this Council item?

The item was updated to respond to feedback and questions received from public comments.

d) Who designed and implemented the public involvement related to this Council item?

The PIO team for PBEM.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Carmen Merlo, PBEM Director

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

If there are future revisions to the plan, further public involvement would be solicited.

Carmen Merlo, Director



APPROPRIATION UNIT HEAD (Typed name and signature)



An Equal Opportunity Employer

Charlie Hales, Mayor
Carmen Merlo, Director

1001 SW 5th Avenue, Suite 650
Portland, Oregon 97204
Phone: (503) 823-4375
Fax: (503) 823-3903
TDD: (503) 823-3947
www.portlandoregon.gov/pbem

DATE: 3/19/2013

INTEROFFICE MEMORANDUM

TO: Mayor Charlie Hales
FROM: Carmen Merlo, Bureau of Emergency Management Director *CM*
SUBJECT: Adopt the Alert and Warning Annex to the Basic Emergency Operations Plan (Resolution)

1. INTENDED WEDNESDAY FILING DATE: March 27th, 2013
2. REQUESTED COUNCIL AGENDA DATE: April 10th, 2013
3. CONTACT NAME & NUMBER: Valentine Hellman, 503.823.2055
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ORIGINAL COPY OF CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY
ATTACHED: ☐ Yes ☐ No ☒ N/A

7. BACKGROUND/ANALYSIS

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8. FINANCIAL IMPACT

See Financial Impact Statement.

9. RECOMMENDATION/ACTION REQUESTED

Authorize the resolution.